



EXECUTIVE BOARD MEETING NOTES

4:40 PM | November 16, 2021
Skamania Lodge | Stevenson, WA

CALL TO ORDER

President Rick Scott opened the meeting early at 4:40 PM. There was a quorum present. Introductions were made around the room. The following Board members participated:

President Sheriff Rick Scott, Grays Harbor County Sheriff's Office	Chief Darrell Lowe, Redmond PD
President-elect Steve Crown, , Chief, Wenatchee PD	Sheriff Tom Jones, Grant County Sheriff's Office
Sheriff James Raymond, Franklin County Sheriff's Office	Treasurer, Chief Brett Vance, Montesano PD
Chief Rafael Padilla, Kent PD	Chief Cherie Harris, Kirkland PD
Sheriff Mitzi Johanknecht, King County Sheriff's Office	Sheriff Kevin Morris, Douglas County SO
Chief Craig Meidl, Spokane PD	

The following WASPC staff were in attendance:

- Steve Strachan
- Kim Goodman
- James McMahan
- John McGrath
- Mike Painter
- Ric Bishop
- David Doll
- Taylor Gardner
- Jamie Weimer
- Deb Gregory
- Barbara Smith, Consultant

The following guests were attendance:

- Chief Gregg Cobb, Union Gap PD

CALL TO ORDER

Approval of 10/8/2021 Minutes

Motion: Chief Craig Meidl moved to approve. Chief Darrell Lowe seconded. The motion carried.

REPORTS

Finance & Personnel Committee Report

Financial Statements

Statements presented through August 31, 2021 - No substantial changes since our report at the retreat last month. Comments will be brief.

Statement of Financial Position

Operating cash continues to be adequate for operations. We continue to transfer \$50K into our investment account each quarter.

Statements of Activities and Changes in Net Assets and Schedule of Functional Expenses

Association and programmatic activities experienced the expected COVID19 related impacts to expenses such as travel, conference registration fees, etc. The most significant pandemic related impact to the financial statements was the 2020 spring conference cancellation and the 2020 fall virtual conference. The 2021 spring conference brought us back together for an in-person experience but did not include a vendor show which provides the general fund a substantial amount of revenue. Our vendors have continued to support the association through sponsorships. We expect to hold a vendor exhibition at the 2022 spring conference.

Expenditures: Check number 43774 through 43867 (9/30/21-11/1/21) for \$1,453,355.67

Motion: Sheriff Tom Jones moved to approve. Sheriff Kevin Morris seconded. The motion to approve carried.

Proposed 2022 General Fund Budget

The Finance Committee reviewed the presented proposal in detail at their meeting on November 15, 2021. A summary version is presented below for review.

Revenues/Expenses:

The 2022 estimated electronic monitoring revenue is a reduction from the 2021 budget. The DOC continues to make a verbal commitment to increase the monitoring of the GRE population but it has not materialized. The 2022 revenue estimate is in line with pre-pandemic monitoring population levels. Monitoring expenses (paid to our vendors) were lowered to match the expected reduction in electronic monitoring revenue.

The sales revenue category includes our office space rental income. The lease space on the first floor is currently partially occupied by the Thurston County Prosecutor's office. The Children's Advocacy Center of Washington moved out in November 2021.

The budget includes increases in estimated conference revenues and expenses. We are planning to return to the full in-person with vendor exposition model.

Other revenue adjustments for the 2022 budget include changes for the unrealized gain/loss and expected interest income from the investment account. We continue to add \$50K per quarter to our account.

Salaries/Benefit Expenses – The 2022 budget includes the new Training & Education Coordinator position as well as planned contractual increases for the Policy Director. Professional fees expense category includes budgeted amounts for our e-training platform, our communications contract, the Behind the Badge/social media support, as well as legal and audit services. The major component in this category is the fee paid for the jail data extract \$556K.

Other notes:

Increases in travel, conferences, supplies, relate to expected activities that will resume as the pandemic restrictions continue to ease.

Commercial insurance rates and the addition of multimedia content liability coverage result in an increased 2022 insurance expenses budget.

Motion: Chief Steve Crown moved to approve the 2022 General Fund budget as presented. Sheriff James Raymond seconded. The motion to approve carried.

Grant Requests

The WASPC Grant committee along with the Finance Committee recommend the following agencies receive up to \$4000 to each to assist with LEMAP expenses:

- Kittitas County Sheriff's Office
- Enumclaw Police Department

Motion: Chief Rafael Padilla moved to approve. Chief Darrell Lowe seconded. The motion to approve carried.

Donation Request

We received a request from the WA Law Enforcement Exploring Advisors \$2000. The letter is included in your packet after the itemized expenditures.

Motion: Chief Craig Meidl moved to approve. Chief Darrell Lowe seconded. The motion to approve carried.

The Garfield County Sheriff's Office received a scholarship for their undersheriff, Calvin Dansereau, to attend the fall conference.

OLD BUSINESS

- Principles for Community Trust – The current Principles document, under Behavioral Health, was revised based on conversations and input from the Board at their October 8, 2021 meeting.

Motion: Sheriff Kevin Morris moved to approve the revised document as presented. Chief Brett Vance seconded. The motion to approve carried.

- 2022 WASPC Legislative Agenda – James McMahan, WASPC Policy Director, summarized the annual process for developing the legislative agenda. The proposed agenda is being recommended for approval by the Board, with a further recommendation

that it be presented to the membership at the General Business meeting on Wednesday, November 17, 2021 for approval.

Motion: Sheriff Tom Jones moved to approve the 2022 WASPC Legislative Agenda with a recommendation that it move to the 11/17/2021 General Business for final adoption by WASPC membership. It was seconded by Sheriff Kevin Morris. The motion to approve and move the proposed 2022 WASPC Legislative Agenda to the membership for final approval carried.

NEW BUSINESS

Approval of Accredited Agencies—Mike Painter

- Re-Accrediting Agencies
 - Bainbridge PD
 - Chehalis PD
 - Hoquiam PD
 - Kent Jail
 - Medina PD
 - Mercer Island PD
 - University of Washington PD

- New/returning Accrediting Agencies
 - Centralia PD
 - Clyde Hill PD
 - Port Orchard PD
 - Tukwila PD

Motion: Chief Brett Vance moved to approve the list of agencies as submitted. Sheriff James Raymond seconded. The motion to approve carried.

Approval of New & Revised Accreditation Standards

As recommended by the Professional Services Committee, Mike Painter outlined a number of changes being submitted to the Board for approval. There were seven new standards, one standard that was divided into two and one that has been removed.

Motion: Sheriff Tom Jones moved to approve. Chief Steve Crown seconded. The motion carried.

Sheriff Jones complimented Mike on the great job he does with the accreditation program.

Consideration of PowerDMS Exclusive/Mandatory Agreement

The Professional Services Committee agreed to move forward with the PowerDMS exclusive/mandatory agreement for use by agencies for their accreditation process. They further agreed that the awarding of grants to agencies to help them offset their costs to participate be folded into WASPC's Grants Committee approval process. On behalf of the Professional Services Committee, Mike recommended that the Executive Board approve their recommendations.

Motion: Chief Rafael Padilla moved to approve. Sheriff Tom Jones seconded. The motion carried.

Proposed Law Enforcement Torch Run 40th Anniversary Resolution

A WASPC resolution supporting Washington Special Olympics torch run was last approved in 1993.

Motion: Chief Darrell Lowe moved to approve. Chief Craig Meidl seconded. The motion carried.

Proposed Support of the Teems in the Driver Seat Program Resolution

Chief Greg Cobb of Union Gap, on behalf of his Traffic Safety Committee Co-Chair Sheriff Drew Hyer, are recommending the Executive Board's approval of the proposed resolution. It is a peer-to-peer program to get teens to put down their cell phones while driving to help reduce serious fatalities and collisions. The WA State Traffic Safety Commission received a grant to enact this program and is seeking WASPC's support.

Motion: Chief Brett Vance moved to approve. Chief Steve Crown seconded. The motion carried.

Conference Venues

WASPC's confirmed meeting venues are Skamania Lodge for fall 2022 and the Spokane Convention Center for the spring 2022 and 2023 conferences. That is all that we currently have booked. Kim Goodman, WASPC Chief of Staff, noted this is on our agenda to start mapping out future locations. We will likely continue to go to Spokane for the spring expo and conference, but we're looking for ways to move the fall conference venue around to different locations. We would like to go to the Tri Cities for a fall conference and Wenatchee has reached out to us as well. This is just an informational item for the Board for now, and staff will bring back recommendations at a future meeting.

Executive Director Update

- Steve Strachan thanked Sheriff Johanknecht for her service on the Board. He noted that she has served her long career in law enforcement with dignity and respect.
- The new Benton County Sheriff, Tom Croskrey, is here at the conference.
- Steve asked Chief Sam White to give an update on the Missing and Murdered Indigenous Women's Task Force. Chief White said there will be an open public meeting of the task force on December 2 to get comments and input on their work plan. Then on December 3, the Task Force will meet from 9:00 AM to 5:00 PM. He will have more information available at the January meeting.
- Wellness – The Wellness & Resilience Committee met today at conference and presented survey data that we helped the state Department of Health roll out. There was a 10% response rate. Suicide ideation is a topic of concern and the committee will be addressing this. The message for all of us is to keep checking on one another to make sure our law

enforcement brothers and sisters are well.

- HB 1310 – Included in WASPC’s legislative reforms package for 2022. State Representative Roger Goodman held another Zoom meeting with law enforcement, behavioral health advocates and others again today.
- Next May when Chief Steve Crown becomes President, we will need a Chief Vice President candidate. Not too soon for Board members to be thinking about this.
- WASPC is getting a lot of new staff and we’re very excited about this. Steve thanked all of the WASPC staff for the hard work they do on our behalf.

GOOD OF THE ORDER

Approve of Membership. It was recommended by Chief Chuck Spoor, Chair of the Membership Committee that the Board approve the membership applications as submitted.

Motion: Chief Brett Vance moved to approve the membership applications as submitted. Sheriff Mitzi Johanknecht seconded. The motion to approve carried.

2022 Proposed Executive Board Meeting Schedule

The proposed 2022 meeting schedule for the Executive Board is as follows with approval needed.

- January 19, 2022 – 10:00 AM | WASPC Office, Lacey
- March 16, 2022 – 10:00 AM | WASPC Office, Lacey
- May 24, 2022 | Spokane Convention Center | Spokane
- September 8-9, 2022 | Location TBD
- November 15, 2022 | Skamania Lodge | Stevenson

Motion: Sheriff James Raymond moved to approve the schedule as submitted. Chief Rafael Padilla seconded. The motion carried.

Sheriff Tom Jones and Chief Darrell Lowe will serve as the Resolutions Committee Chairs to present the two resolutions to the membership on Wednesday morning.

There being no further business to discuss, the meeting adjourned at 5:13 PM.

Respectfully submitted

Deb Gregory
Executive Assistant