



**President**  
Chief Steve Crown  
City of Wenatchee

**President-Elect**  
Sheriff Tom Jones  
Grant County

**Vice President**  
Chief Darrell Lowe  
City of Redmond

**Past President**  
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Grays Harbor County

**Treasurer**  
Chief Brett Vance  
City of Montesano

**Executive Board**  
Chief John Batiste  
Washington State Patrol

Sheriff Brad Thurman  
Cowlitz County

Chief Cherie Harris  
City of Kirkland

Sheriff Kevin Morris  
Douglas County

Chief Rafael Padilla  
City of Kent

Sheriff James Raymond  
Franklin County

Vacant - Chief

Don Voiret, SAC  
FBI—Seattle

Chief Sam White  
Lower Elwha Klallam  
Police Department

Steven D. Strachan  
Executive Director

**EXECUTIVE BOARD MEETING MINUTES**  
8:00AM | May 25, 2022  
WASPC 2022 Spring Conference | Spokane, WA

**CALL TO ORDER**

Sheriff Scott opened the meeting at 8:05 AM. Introductions were made around the room.  
All Board Members were in attendance.

Approval of 3/16/2022 Minutes

**Motion: Chief John Batiste moved to approve. Sheriff Tom Jones seconded. The motion carried.**

**REPORTS**

**Finance & Personnel Committee Report**

Current Assets– Difference between year-end cash on hand and the February 28 cash balance relate to timing of grant payments and contract reimbursements. As you will see on our disbursement list (page 4-6) our cash in and outflows can significantly fluctuate.

Investments – During the first couple months of 2022, our investment accounts have experienced losses. The finance committee will have a meeting with our financial advisor over the summer to review our account and discuss risk levels.

Monitoring Revenues/Expenses – We are beginning to see increases in monitoring revenues (and expenses) related to additional DOC electronic monitoring population. We expect the DOC to continue to enroll additional graduated re-entry (GRE) clients throughout the year.

Conferences/Workshops – The 2022 spring conference includes a vendor show. This will bring additional conference revenues that we have not had since 2019.

Salaries & Benefits – In the last quarter of 2021, four new positions were added to the WASPC staff list, Deputy Policy Director, Training and Education Coordinator, COVID Mitigation in Jails Grant Manager, and the Data and Systems Program Coordinator.

Bad Debt – During the 2021 audit and financial statement closing process, \$265K of the \$4.5 million accounts receivable balance was written off to bad debt. A large majority (87%) of this write off is for the Department of Corrections electronic monitoring invoices that are outstanding from 2012. We

continue to work to collect receivable and when successful will reverse the write off. Staff has revised internal policies to improve communication and collection with the DOC.

2021 Audit –Field work for the 2021 Financial Statement and federal award audit is complete. The finance committee reviewed the draft report during our meeting. We have no reported findings.

Disbursements – Expenditures: Check number 44194 through 44385 (03/18/22-05/19/22) for \$3,163,100.34 (Presented on pages 4-6)

Other items – Staff will be conducting a salary survey for staff salaries during the summer of 2022. Anticipate a report to the board at the retreat in September.

Three scholarships were awarded for this conference.

**Motion: Chief Crown moved to approve. Chief Lowe seconded. The motion carried.**

### **Executive Director Update**

- New Executive Director at the State office of Independent Investigations – Mr Jim Rogoff
- WA Attorney General's Office Use of Force Policy was sent out to the public for comment – now in feedback stage. Steve encouraged members to review and provide substantive feedback.
- CJTC Commissioner Sheriff Rob Snaza is working with Director Alexander to stand up a user group sub-committee. The concept is for the user group to provide a venue for LE executives to communicate concerns.
- Legislative Issues – the expected 2023 pursuit bill is something we will be paying close attention to, additionally, the Blake decision will sunset in 2023 and a return of the Holy/funding bill in the 2023 session.
- The 2021 Crime in Washington report is scheduled to be published in June. Steve is working to prepare a press release for use by local agencies.
- WASPC Leadership Training Platform will be introduced today (5/25/22)

### **OLD BUSINESS**

**Missing & Murdered Indigenous Persons** – Chief White gives an update on this task force.

### **NEW BUSINESS**

#### **Accreditation**

Mike Painter presented four agencies for Board approval; Washougal Police Department, Washington State Gambling Commission, Kennewick Police Department, Bremerton Police Department.

**Motion: Chief John Batiste moved to approve. Sheriff Tom Jones seconded. The motion carried.**

#### **Release of CJIS Statistics**

Steve Strachan gives an update.

### **GOOD OF THE ORDER**

Approval of Membership. It was recommended by Chief Chuck Spoor, Chair of the Membership Committee that the Board approve the membership applications as submitted. There is also a request to add Meg DiBucci from Behind the Badge to the list.

**Motion: Chief Brett Vance moved to approve the membership applications as submitted. Sheriff Jim Raymond seconded. The motion carried.**

**2022 Proposed Executive Board Meeting Schedule**

The proposed 2022 meeting schedule for the Executive Board is as follows;

- September 26-27, 2022 | Campbell's Resort
- November 15, 2022 | Skamania Lodge | Stevenson

There being no further business to discuss, the meeting adjourned at 8:24 AM.

Respectfully submitted

Rachelle Harwood  
Executive Assistant

**EXECUTIVE BOARD MEETING  
MAY 25, 2022  
SPOKANE CONVENTION CENTER | SPOKANE, WA**

**MEMBERSHIP TRANSFER REQUESTS (3):**

- Chris Buttice, Chief, Walla Walla Police Department  
Associate to Active
  
- Ronald Schaub, Chief, City of Pacific  
Associate to Active
  
- Chris Lee, Chief, Connell Police Department  
Associate to Active

**ACTIVE MEMBERSHIP APPLICATIONS (5):**

- Robert Salinas, Chief, Mattawa Police Department  
Sponsored by: Estavan Araguz, Chief, Granger PD
  
- Craig Wilson, Interim Chief, UW Police Department  
Sponsored by: Jewell Day, Chief, EWU Police Department
  
- Tavier Wasser, Chief, Langley Police Department  
Sponsored by: Rick Felici, Sheriff, Island County SO
  
- Nick Almquist, Chief, Brier Police Department  
Sponsored by: Perry Phipps, Chief, Snoqualmie Police Department

**ASSOCIATE MEMBERSHIP APPLICATIONS (21):**

- Darren Lehman, Lieutenant, Spokane County Detention  
Sponsored by: Ozzie Knezovich, Sheriff, Spokane County SO
  
- Clithero Russell, Division Chief, Kitsap County SO  
Sponsored by: John Gese, Sheriff, Kitsap County SO
  
- Katrina Harris, Budget & Finance Manager, Cowlitz County SO  
Sponsored by: Brad Thurman, Sheriff, Cowlitz County SO
  
- Alexandra Copeland, Records Manager, Bellingham PD  
Sponsored by: Flo Simon, Chief, Bellingham Police Department
  
- Kori Malone, Detective Sergeant, Port Angeles Police Department  
Sponsored by: Brian Smith, Chief, Port Angeles Police Department
  
- Troy Knafla, Operations Lieutenant, Kirkland Police Department  
Sponsored by: Cherie Harris, Chief, Kirkland Police Department
  
- Nathan Uhlorn, Jail Commander, Asotin County Sheriff Office  
Sponsored by: John Hilderbrand, Sheriff, Asotin County SO
  
- Steve Timmons, Lieutenant, Aberdeen Police Department  
Sponsored by: Steve Shumate, Chief, Aberdeen Police Department

- Mark Lewis, Lieutenant, Moxee Police Department  
Sponsored by: Jeff Burkett, Chief, Moxee Police Department
- John Snodgrass, Lieutenant, Aberdeen Police Department  
Sponsored by: Steve Shumate, Chief, Aberdeen Police Department
- Jason Wecker, Lieutenant, Grays Harbor County SO  
Sponsored by: Rick Scott, Sheriff, Grays Harbor County SO
- Chad Pruiett, Captain, Anacortes Police Department  
Sponsored by: Dave Floyd, Chief, Anacortes Police Department
- Tim Monaghan, Information Systems Manager, Clark County SO  
Sponsored by: Chuck Atkins, Sheriff, Clark County SO
- Steven Smithmeyer, Asst Chief, Seatac Police Department  
Sponsored by: Jon Mattsen, Chief, Seatac Police Department
- Eric Knudson, Captain, Walla Walla Police Department  
Sponsored by: Chris Buttice, Chief, Walla Walla Police Department
- Kevin Braman, Captain, Walla Walla Police Department  
Sponsored by: Chris Buttice, Chief, Walla Walla Police Department
- Darrin Wallace, Chief Civil Deputy, Grays Harbor County SO  
Sponsored by: Rick Scott, Sheriff, Grays Harbor County SO
- David Campbell, Commander, CJTC  
Sponsored by: Monica Alexander, Chief, CJTC
- Angela Davis, Professional Standards Manager, Tulalip Tribal PD  
Sponsored by: Chris Sutter, Chief, Tulalip Tribal PD
- Tony Slowik, Captain, Oak Harbor Police Department  
Sponsored by: Kevin Dresker, Chief, Oak Harbor PD
- Chris Foreman, Chief of Special Operations, Chelan County SO  
Sponsored by: Brian Burnett, Sheriff, Chelan County SO
- Robert Guerrero, Chief, Benton County Corrections Dept  
Sponsored by: Tom Croskrey, Sheriff, Benton County SO