



President
Chief Darrell Lowe
City of Redmond

EXECUTIVE BOARD MEETING MINUTES

November 20, 2024 | 5:00 PM
Three Rivers Convention Center

President-Elect
Sheriff John Nowels
Spokane County

CALL TO ORDER:

President Darrell Lowe called the meeting to order at 4:56 PM.

Vice President
Chief Rafael Padilla
City of Kent

Approval of Minutes for 9/18/2024: **Motion by Sheriff Raymond. Second by Chief Batiste.**

Motion passed unanimously.

Past President
Sheriff Kevin Morris
Douglas County

FINANCE COMMITTEE REPORT:

Treasurer
Chief Damon Simmons
City of Liberty Lake

Financial Statements - The statements are presented through August 2024. Figures under the 2023 columns represent the full year. No concerns to note in the statements. Expenses and revenues are as expected. Items worth noting:

Executive Board

Chief Michelle Bennett
City of Edmonds

- Page 2, Revenues (Contracts) Beginning July 1, Contract admin fees received from Jail Data API contract increased. (Monitoring) Contracted DOC clients have steadily been increasing throughout the year.

Chief Rebecca Mertzig
City of Bellingham

- Page 3, Expenses (Supplies) Replaced equipment for conference and internal general use. (Repair and Maintenance) – Exterior painting and major elevator maintenance during 2024.

Sheriff Clay Myers
Kittitas County

Disbursements: Check number 46886 through 47073 (09/13/24-11/11/24) for \$8,968,344.72 (full listing provided in board packet)

Chief Greg Cobb
Union Gap Police
Department

Need motion to APPROVE the financial statements and disbursements. Motion by Sheriff Myers. Second by Chief Padilla. Motion passed unanimously.

Sheriff James Raymond
Franklin County

2025 WASPC General Fund Budget

Sheriff Brad Thurman
Cowlitz County

The Finance and Personnel committee reviewed the proposed 2025 General Fund Budget in detail by program/cost center. New cost center added this year for Jail Support Services.

Chief Sam White
Lower Elwha Klallam
Police Department

Changes from prior year budgets include:

Chief John Batiste
Washington State Patrol

- (Contracts) Increased revenue for jail data extract contract with Health Care Authority
- (Conference) Moderate growth to conference fee and sponsor/exhibitor revenues,
- (Miscellaneous expenses) increased credit card processing fees
- (Salary/benefit) Staff changes in cost centers; Correctional Svcs, Legislative, and Jail Svcs
- (Repair and maintenance) Planning for major maintenance as building is aging.

Richard Collodi, SAC
FBI—Seattle

Steven D. Strachan
Executive Director

Need motion to APPROVE the proposed 2025 general fund budget. Motion by Chief Bennett. Second by Sheriff Morris. Motion passed unanimously.

WASPC Grant Requests –

Three grant requests have been received and are included in the packet. The finance committee make the following recommendations:

1. Approve - East Wenatchee PD – Power DMS Module \$550
2. Approve - Mukilteo – in car scanners \$1,000
3. Decline - Walla Walla PD – Public Safety Analytics \$31,500

Need motion to APPROVE grant recommendations. Motion by Sheriff Morris. Second by Chief Padilla. Motion passed unanimously.

The finance committee reviewed the current WASPC grant guidelines. The committee will bring edits to the Executive Board at the February meeting for review.

NEW BUSINESS:

Jamie Weimer provided an update on Sex Offender Model Policy changes.

Need motion to APPROVE the changes to the Sex Offender Model policy. Motion by Sheriff Thurman. Second by Sheriff Morris. Motion passed unanimously.

David Doll provided a list of accrediting agencies for approval. **Motion by Chief Bennett. Second by Chief Simmons. Motion passed unanimously.**

Chief Seuberlich gave an update on Law Enforcement Executive Peer Support Team Charter for approval to move forward from the Board. **Motion by Sheriff Myers. Second by Chief Batiste. Motion passed unanimously.**

GOOD OF THE ORDER:

Membership applications were reviewed by the Executive Board.

		[Organization]	Job Title	Sponsor
Membership Transfers				
Rich	Fletcher	Kelso Police Department	Chief	
Justin	Lundgren	Spokane Sheriffs Office	Inspector	
Cory	Stanton	Des Moines PD	Assistant Chief	
Jay	King	Twisp PD	Chief	
Troy	Price	Vancouver PD	Chief (Interim)	
Stan	White	Mill Creek PD	Chief	
Active Members				
Robert	Gibbs	Woodland Police Department	Chief of Police	Chief Robert Huhta
Adam	Easterbrook	Covington PD	Chief of Police	Sheriff Cole-Tindall
Associate Members				
Jaime	Prieto	Sunnyside	Commander	Chief Robert Layman
Christopher	Wilson	Washington State Patrol	Lieutenant	Chief John Batiste
Jennifer	Schneider	King County DAJD	Major	Sheriff Cole-Tindall
Daniel	Patton	Shelton Police Department	Captain	Chief Chris Kostad
Joseph	Tingley	Redmond Police Department	Lieutenant	Chief Lowe
Trever	Davis	Kennewick Police	Commander	Chief Chris Guerrero
Christopher	Mills	Kent Police Departmnet	Commander	Chief Padilla
Brian	Miller	Wenatchee Police Department	Captain	Chief Edgar Reinfeld
Kevin	Grossman	University of WA Police Dept	Deputy Chief	Chief Craig Wilson
Jason	Weiss	Snoqualmie Police Department	Sergeant	Chief Brian Lynch
Affiliate Members				
Brian	Spracklen	BlueBridge Alliance, Inc	CEO	Chief Rick Johnson
Jason	Liddle	Redmond Police Department	Support Services Supervisor	Chief Lowe
Tricia	Gullion	Gambling Commission	Legislative and Rules Manager	Director Tina Griffin
Sarah	Comley	Washington State Patrol	Talent Acquisition Specialist	Chief John Batiste
Rick	Armstrong	City of Kent Correctional Facility	Administrative Sergeant	Chief Padilla
Paul	Bakala	WA State Criminal Justice Training	Regional Academies Commander	Monica Alexander
Sheena	Ohl	Grant County Sheriff's Office	Administrative Assistant	Sheriff Joe Kriete
Allen	Nance	King County Department of Adult	Director	Sheriff Cole-Tindall

Need motion to APPROVE membership applications. **Motion by Chief Padilla. Second by Chief Cobb. Motion passed unanimously.**

Executive Board Meeting Schedule

- February 5, 2025 | WASPC Offices
- April 9, 2025 | Virtual
- May 21, 2025 | Spokane Convention Center
- September | Campbells Resort
- November 11, 2025 | Three Rivers Convention Center

Meeting adjourned by Sheriff Morris at 5:08 PM.