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Sheriff John Nowels
Spokane County

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City of Kent

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Sheriff Joe Kriete
Grant County

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City of Redmond

Treasurer

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City of Liberty Lake

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City of Lynnwood

Chief Rebecca Mertzig
City of Bellingham

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Kittitas County

Chief Rick Johnson
East Wenatchee Police
Department

Sheriff James Raymond
Franklin County

Sheriff Michael Morrison
Chelan County

Chief Sam White
Lower Elwha Klallam
Police Department

Chief John Batiste
Washington State Patrol

Mike Herrington, SAC
FBI—Seattle

Steven D. Strachan
Executive Director

EXECUTIVE BOARD MEETING MINUTES

November 11, 2025
Three Rivers Convention Center

CALL TO ORDER:

President John Nowels called the meeting to order at 5:00 PM.

Approval of Minutes for 9/17/2025: **Motion made to approve minutes by Sheriff Morrison. Second by Sheriff Kriete. Motion passed unanimously.**

FINANCE COMMITTEE REPORT- Chief Damon Simmons, WASPC Treasurer:

Financial Statements - The statements are presented through September 2025. Figures under the 2024 columns represent the full year. No concerns to note in the statements. Expenses and revenues are as expected.

Disbursements: Check number 47856 through 47960 (09/19/25-11/6/25) for \$4,598,986.34 (full listing provided in board packet)

Need motion to APPROVE the financial statements and disbursements.

Motion made to approve minutes by Chief Padilla. Second by Sheriff Myers. Motion passed unanimously.

2026 WASPC General Fund Budget

The Finance and Personnel committee reviewed the proposed 2026 General Fund Budget in detail by program/cost center. This budget does not include any state funding or grants.

With respect to the tough budget forecasts for state, county and local agencies, we chose to be conservative with our estimates for the 2026 budget.

Highlights include:

- General revenues are provided from our conference fees and membership dues and our only enterprise fund/program, Correctional Services (electronic monitoring). These revenues allow us the opportunity to fund our legislative/policy team, jail services, and the executive training platform.
- Professional fees include contracts for our HCA jail data exchange, communication consultant, legal services, audit and annual tax filing, and managed IT services.
- FTE's included in this budget 5 correctional services (electronic monitoring), 1 jail services, 1.5 professional services, 1.5 policy/legislative services, 0.5 membership services

Need motion to APPROVE the proposed 2026 general fund budget.

Motion made to approve minutes by Sheriff Morrison. Second by Chief Lowe. Motion passed unanimously.

WASPC Grant Requests –

Five grant requests were reviewed by the committee.

1. Jefferson County Sheriff's Office – Faraday equipment \$10,000
Committee declined this request. Chief Simmons will talk with the JCSO about alternative funding options.
2. Hoquiam Police Department – Body worn cameras \$41,107
Committee declined this request.
3. Columbia County Sheriff's Office – Body worn cameras \$80,000
Committee declined this request.
4. Jefferson County Sheriff's Office – Project Life Saver \$\$2,000

Recommend approval

Staff will contact JCSO to get additional information regarding how their program operates, who receives trackers, are they re-useable, any on-going costs, etc.

5. Wahkiakum County Sheriff's Office – West Point Leadership tuition \$2,000

Recommend approval

Need motion to APPROVE grant recommendations.

Motion made to approve minutes by Sheriff Myers. Second by Chief Lowe. Motion passed unanimously.

Other items

State Auditor's Office Accountability Audit

The audit is in process. We have provided the preliminary documentation and are awaiting next steps. Our auditor has been out on unplanned medical leave. We expect to pick this back up in December.

Policy & Procedures and Compensation Plan Review

Staff provided an update on the internal policy and procedures manual review being conducted by Chief of Staff Weimer. The complete document is on track to be presented to the finance committee and the Executive Board at their February meeting.

Staff also presented the revised WASPC employee salary/compensation plan. The committee reviewed the changes and did not have any concerns.

Tax Update

Staff received a WA Department of Revenue ruling relating to ESSB5814 and conference fees. The DOR has determined the conference fees for our events are considered taxable. Beginning October 1, 2025 we will add sales tax to our conference invoices and we will pay B&O taxes for these items.

OLD BUSINESS:

- WASPC Legal Matter from Jamie Weimer

The pending suit claiming violation of the Public Records Act is expected to be resolved in the coming weeks. It has been determined that the requested records were not sent to WASPC. WASPC had no responsive records.

NEW BUSINESS:

- Accreditation Commission Updates from Chief Matt Brown

Per the Committee Charter, the WASPC Professional Services Committee convened on 11/10/2025, at the WASPC Fall Conference, for the purposes of reviewing and approving changes made to the WASPC Jail

Accreditation program. These proposed changes were presented to you during September’s Executive Board Retreat. Additionally, proposed changes were presented to existing accredited jails, and the membership, via a “*Get the Word Out*” resulting in only supportive overall feedback.

At the Professional Services Committee Meeting, the proposed changes were presented to the membership in attendance. Following the presentation, the Committee voted unanimously to approve the proposed changes to the WASPC Accreditation Jail Standards.

As a result, we respectfully recommend the WASPC Executive Board confirm the changes to the WASPC Jail Accreditation Program.

Motion made to approve changes by Sheriff Kriete. Second by Chief Simmons. Motion passed unanimously.

- Accreditation Commission Updates from Chief Padilla

Per the WASPC Accreditation Commission Charter, the WASPC Accreditation Commission convened on 11/10/2025, at the WASPC Fall Conference, for the purposes of reviewing agencies up for re-accreditation and new agency accreditation for the Fall of 2025. The Commission reviewed the reports of the Assessment Team and confirmed that they have complied with the Accreditation standards and answered any unresolved issues or findings.

As a result, we respectfully recommend the WASPC Executive Board confirm Accreditation Status upon the following agencies:

Re-accrediting agencies:

- Bainbridge Island PD
- Chehalis PD
- Clyde Hill PD
- Everett PD
- Hoquiam PD
- City of Kent Corrections
- University of Washington PD

Newly accrediting agency:

- East Wenatchee PD

Motion made to approve changes by Sheriff Myers. Second by Chief Mertzig. Motion passed unanimously.

GOOD OF THE ORDER:

Membership applications were reviewed by the Executive Board.

ACTIVE

Robbie	Satterly	Kalama Police Dept	Interim Chief	Brad Thurman
Michael	Melcher	Colfax Police Department	Chief	Brett Myers
Michael	Gause	Selah Police Department	Chief	Dustin Soptich
Jeff	Gann	Warden Police Department	Chief	Joe Kriete
Victor	Celis	Fircrest Police Department	Chief	Scott Engle

ASSOCIATE

Kyle	Parkin	Grays Harbor County Sheriff	Jail Lieutenant	Darrin Wallace
Kevin	Vaughn	Spokane Police Department	Lieutenant	Chief Kevin Hall
Christopher	Noll	Washington State Patrol	Director	Chief John Batiste
Philip	Goguen	Kirkland Police Department	Deputy Chief	Chief Michael St. Jean
Jacqueline	Nations	Anacortes Police Department	Detective Sergeant	Dave Floyd
Tim	Watson	Longview Police Department	Captain	Robert Huhta
Jay	Seely	Yakima Police Department	Captain	Chief Shawn Boyle
Terrence	Cunningham	WWU PD	Police Sergeant	Chief K. Potts
Tracy	Gay	Grays Harbor County SO	Patrol Sergeant	Darrin Wallace
Gregory	Sutherland	Everett Police Department	LIEUTENANT	CHIEF JOHN DEROUSSE
Eric	Swenson	Cowlitz Tribal Police and Public Safety Dept	Commander	Brad Thurman
Tyson	Luce	Auburn Police	Sergeant	Chief Mark Caillier
Rich	Holdridge	Bellingham Police Department	Lieutenant	Chief Rebecca Mertzig
Ty	Elmendorf	Bellingham Police Department	Deputy Chief	Chief Rebecca Mertzig
Josh	Horsley	Port Orchard Police Department	Sergeant	Chief Matt Brown
Kyle	Smith	Washington State Patrol	Captain	Chief John Batiste
Darius	Aldridge	Port of Seattle Police Department	Commander	Michael Villa
Ryan	Raymond	Washington State Patrol	Lieutenant	Chief John Batiste

AFFILIATE

Kam	Szabo	Bothell Police Department	Transportation Operations Engineer	Ken Seuberlich
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MEMBERSHIP TRANSFERS

Dustin	Soptich	Selah to Union Gap PD	Chief
Mike	Clark	Benton County Sheriffs Office	Associate to Active
Mark	Lewis	Moxee Police Department	Associate to Active
Brian	George	WSP to Port Gamble S'Klallam Police Department	Associate to Active

Motion to APPROVE membership applications. **Motion by Sheriff Myers. Second by Chief Lowe. Motion passed unanimously.**

2026 Executive Board Meeting Schedule

- February 4, 2026 | WASPC Office
- March 18, 2026 | WASPC Office
- May 13, 2026 | Spokane Convention Center
- September | Retreat
- November 12, 2026 | Three Rivers Convention Center

Meeting adjourned by Sheriff Nowels at 5:20 PM.