

AJA RFA Written Inquiries

Question 1: Is a Letter of Inquiry needed to be considered for this grant prior to Jan 22?

Answer 1: There is not a requirement to submit a letter of inquiry. If you have a question about the RFA, you may submit it in writing. All written inquiries must be received by January 22.

Question 2: Applications made for this solicitation should include, at a minimum:

- A staff position of at least 1.0 FTE that provides direct services to community members in the program's intended service area. This position may also conduct outreach activities or other relevant direct service-related activities;
- A staff position of at least 0.50 FTE for client and program outreach responsibilities;
- A project manager position of at least 0.50 FTE with program administration responsibilities (data collection, reporting, evaluation), who has no role in providing direct services.

Could the 2 halftime employees (.50 FTE) be combined into one position?

Answer 2: WASPC will consider applications where the two positions are combined. However, the project manager position is intended to be separate from those providing direct services.

Question 3: Funding for the training of all program staff in topics relevant to their role in the success of program participants. Applicants are encouraged to include similar funding in any sub-awards made to other community and systems-based partners.

Can you share examples of preference?

Answer 3: WASPC supports training for grantees and their subcontractors to safely and efficiently perform the duties of the grant. Through technical assistance, areas for training may be identified. WASPC does not have prescribed training.

Question 4: Attach the resumes of the key personnel assigned to the project as one .pdf document. Key personnel should include, at a minimum, the lead agency project manager and the behavioral health professional.

If we are a small-scale project, does this usually work with partnerships from other agencies?

Answer 4: The lead agency project manager should be employed by the applying agency. You may subcontract with other service providers for direct service personnel. Each AJA grantee is able to establish a program that will work best for their community.

Question 5: Memorandums of Understanding (MOUs) will be required with at least one local law enforcement agency if the applying agency is not a law enforcement agency.

Would you classify courts as law enforcement, or would this be a requirement for court programs as well?

Answer 5: Yes, an MOU with law enforcement will be required.

Question 6: [Redacted] PD currently employs a social worker. Due to budget issues, her position will be unfunded and removed starting in 2026. Because she is currently funded, does this disqualify us from

applying for this grant?

Answer 6: No, this does not disqualify your agency from applying. However, WASPC funds cannot be used to support the position until the existing funding has lapsed.