

# WASHINGTON ASSOCIATION OF SHERIFFS & POLICE CHIEFS

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Serving the Law Enforcement Community & the Citizens of Washington

**WASPC OFFICE | LACEY, WA  
MARCH 18, 2015 | 10:00 A.M.**



## **CALL TO ORDER:**

### **PRESIDENTIAL REMARKS & INTRODUCTIONS—PRESIDENT OLSEN**

President Olsen called the meeting to order at 10:06 A.M. and welcomed those in attendance.

The following Board Members were in attendance:

- Chief Eric Olsen
- Sheriff Casey Salisbury
- Chief Ken Hohenberg
- Chief Ken Thomas
- Chief Tom Robbins
- Chief Bonnie Bowers
- SAC Frank Montoya
- Chief Steve Strachan
- Sheriff John Snaza
- Sheriff Brian Burnett
- Director Mark Couey
- Sheriff Mark Nelson
- Assistant Chief Mike DePalma (representing Chief Batiste)

The following WASPC staff were in attendance:

- Mitch Barker
- Kim Goodman
- James McMahan
- Joan Smith
- Dawn Larsen
- Ken Shenk
- Mike Painter
- Jamie Yoder

The following guests were in attendance:

- Chief Bob Torgerson
- Chief Colleen Wilson
- Director Sue Rahr

### **APPROVAL OF MINUTES—PRESIDENT OLSEN**

**Ken Thomas made the motion to approve the January 14, 2015 Minutes as presented. John Snaza seconded the motion. Motion Carried.**

## **REPORTS:**

### **FINANCE & PERSONNEL COMMITTEE—CHIEF KEN THOMAS**

Chief Thomas outlined the financial statements presented to the Board. Statements are presented as of December 31, 2014. The short term investment balance change from 2013 reflects a \$250,000 payment on the mortgage principal. This is also reflected as a long term debt line item.

Accounts receivable and allowance for doubtful accounts—this amount could change during our audit and fiscal year close out. Two contributing factors are: the settlement with the City of Kent

APPROVED 5/19/2015

regarding EM activity; and an extensive review of old balances and collectability versus time expired.

Past financial statement cut-off—WASPC transferred \$400,000 into the recently created Morgan Stanley investment account.

Monitoring revenue—while the overall monitoring revenue number did not drastically change, there were significant changes to the underlying numbers. In 2014, WASPC closed both full service EM offices. This resulted in a reduction of \$270,000 in full service monitoring revenue from the prior year, while at the same time, the agency based revenue experienced approximately \$156,000 in growth, primarily in alcohol monitoring.

Salary expenses—the major change from 2013 is the reduction of three FTEs in the EM department. Our field representative retired in December 2013 and the two full service case manager positions were removed when we closed the full service operations.

Fieldwork for the 2014 Audit will take place the last week of April and first week of May.

Director Barker commented on the recently established investment account with Morgan Stanley. The account was established per direction from the Board at the 2014 Retreat. The individual who was assigned to manage the account has left the company. During that time frame, Director Barker established a personal investment account with Travis Roscoe of Morgan Stanley. Since WASPC's original account manager has left, a new account manager has been assigned. Travis Roscoe has been assigned, by Morgan Stanley, to manage WASPC's account. The WASPC Auditors are not concerned with a conflict of interest. The Finance and Personnel Committee are not concerned with a conflict of interest; however, recommended this be brought before the board.

Chief Thomas reiterated the Finance and Personnel Committee's position on the matter.

**The Board unanimously agreed that there is not a conflict of interest.**

**Mark Couey made the motion to approve the Finance and Personnel Committee Report as presented. John Snaza seconded the motion. Motion carried.**

#### **STANDING COMMITTEE REPORTS—CHIEF KEN HOHENBERG**

Chief Hohenberg outlined the Committee Reports as provided to Board Members.

#### **Boating Safety Committee—Sheriff Bill Benedict and Chief Steve Crown, Co-Chairs**

No activity to report.

#### **Corrections Committee—Sheriff Rick Scott and Chief Frank Straub, Co-Chairs**

No activity to report.

**Finance and Personnel Committee—Chief Ken Thomas, Chair**

To be presented at the March 18, 2015 Board Meeting.

**Homeland Security/Intelligence Committee—Sheriff Ozzie Knezovich and Chief Ken Thomas, Co-Chairs**

The WaGangs Data base is operational. Many of the Gatekeepers have been trained; make-up training will occur later this month [March]. A request has been made of the legislature for \$250,000 to support entry of data into the system. The Committee is awaiting the outcome of that request.

**Indian Country Law Enforcement Committee—Chief Rory Gilliland and Sheriff Al Botzheim, Co-Chairs**

No activity to report. Will meet at the Spring Conference

**Law Enforcement Training Committee—Chief James McElvain and Sheriff Ozzie Knezovich, Co-Chairs**

Scheduled to meet on April 30, 2015.

**Legislative Committee—Chief Steve Strachan and Chief Cliff Cook, Co-Chairs**

To be discussed at the March 18, 2015 Board Meeting.

**Membership Committee—Chief Rex Caldwell and Director Sue Rahr, Co-Chairs**

Committee members reviewed and accepted lists of membership applications, transfers and nominations during the weeks of January 5 and March 9, 2015. These lists included nominations for two life memberships in January (Sheriff Latham and Sheriff Irwin, both recently retired) and one life membership in March (Sheriff Lucas, recently retired). Further, these lists included a total of fourteen active member applications, three transfers from associate to active, twenty-five associate member applications and two affiliate applications. Members wrote in to approve all listed applications.

During a period in mid-March, members reviewed applications for conference scholarships and made recommendations for Board approval.

**Model Policy Committee—Chief John Vinson and Chief Bob Metzger, Co-Chairs**

No activity to report.

**NIBRS Advisory Committee—Captain Dick Reed and Deb Shay, Co-Chairs**

No activity to report.

**Professional Services Committee—Chief Jeff Myers and Sheriff Tom Jones, Co-Chairs**

LEMAP—Reports completed or in process for assessments at Elma (1/2015) and DuPont (2/2015); onsite pending at Department of Fish and Wildlife (3/2015) and Jefferson County Sheriff's office (6/2015).

Accreditation—On-site completed at Des Moines PD and Mason County Sheriff's office. Numerous other onsite (for agencies pursuing re-accreditation and initial accreditation) pending between April and September.

Executive Search—Centralia PD completed in February; candidate now in background process. WASPC has recently assisted in placement of an interim Chief at Algona PD and they have indicated that they will likely use our services when ready to select a permanent Chief.

The WASPC Board has appointed Sheriff Jones to the Accreditation Commission. If he elects to step down from the Professional Services Committee, they will need a replacement from the ranks of elected Sheriff's.

**Small Agency Committee— Chief Bonnie Bowers and Sheriff Rocky Miller, Co-Chairs**

Sheriff Miller and I solicited input on future short courses for the Small Agency Committee meeting at the Spring Conference. We heard back from several Chiefs about the need to emphasize good property room controls in small agencies. We asked Sergeant Rick Beghtol of the Cheney Police Department to come do a short course during our meeting time on best practices for small agencies in managing their property rooms. Cheney PD is accredited and they will make sure to instruct based upon WASPC accreditation standards.

**Sex Offender Registration and Notification Committee—Sheriff Mark Brown and Sheriff Brian Burnett, Co-Chairs**

Information to be included in the Legislative update.

**Technology Committee—Chief Bill Drake and Captain Dick Reed, Co-Chairs**

No report submitted.

**Traffic Safety Committee—Sheriff Rick Scott and Chief Bill Drake, Co-Chairs**

No report submitted.

**University Policing Committee—Chief Ed Sorger and Chief Tim Walters, Co-Chairs**

No report submitted.

**LEGISLATIVE UPDATE—JAMES MCMAHAN AND MITCH BARKER**

James McMahan outlined the Legislative Update that was emailed to all WASPC Members on Monday, March 16, 2015.

WASPC's Legislative Priorities are as follows:

- Body Cameras
- Sex and Kidnapping Offender Registration
- Warrant Officers

Other items of interest include:

- Unmanned Aerial Vehicles (drones)
- Justice Reinvestment
- Electronic Monitoring
- Medical Marijuana

Sheriff Salisbury commented on the Washington State Sheriffs' Association meeting that was held yesterday, March 17, 2015. Sheriff Salisbury praised Mitch and WASPC for their work during the legislative session. The Sheriffs, as a whole, need to do a better job of participating in the legislative process.

Chief Strachan requested clarification regarding the City of Seattle's use of body cameras. Mr. McMahan added comments on the several bills relative to this issue. Additionally, Seattle is in a unique position given their situation with the Department of Justice.

Sheriff Snaza requested clarification on the boating bill. Clarification and discussion on the bill occurred.

The House Budget may be released by the 23rd. The Senate Budget will follow shortly thereafter.

President Olsen praised James McMahan for his work during the session.

### **OLD BUSINESS:**

### **BEST PRACTICES FOR LAW ENFORCEMENT EXECUTIVES—MITCH BARKER**

Director Barker commented on the drive behind this program. The first training session was held at the WASPC Office on March 5 and 12, 2015. There were eighteen participants and five experienced mentors in attendance. Feedback from attendees was overwhelmingly positive.

The next session will be held in Kennewick on May 5 and 14, 2015.

WASPC should consider holding this type of training again in the future.

Sheriff Burnett commented on the lack of participation at the newly elected officials' conference. New sheriffs should be encouraged to participate in that opportunity as well as the Best Practices training.

Sheriff Nelson praised the Best Practices for Law Enforcement Executives training. The information and delivery was top quality. Sheriff Nelson urged WASPC to consider expanding registration and holding the training again.

Sheriff Snaza echoed Sheriff Nelson's praise. If this was a training session at the WASPC Conference, he [Sheriff Snaza] would attend.

Chief Olsen thanked the mentor Sheriffs and Chiefs for coming together to provide this opportunity. Chief Olsen suggested expanding the course for command staff as a way to foster career development.

Director Rahr commented on a potential WASPC/CJTC partnership to provide training on labor-related issues. Sheriff Salisbury discouraged holding training in the Seattle area.

#### **CONTINUING LITIGATION REGARDING PUBLIC RECORDS REQUEST FOR SEX OFFENDER RECORDS—MITCH BARKER**

For the past year, WASPC has been involved in litigation regarding the release of information for sex offenders. The Supreme Court has agreed to hear the case and will do so in June 2015.

#### **NEW BUSINESS:**

#### **SPRING 2015 EXPOSITION AND TRAINING CONFERENCE SCHOLARSHIP—CHIEF KEN THOMAS**

Chief Thomas outlined the document provided to Board Members. Five applications for the scholarships were received. Chiefs Rick Needham and Jeff Ketchum have been awarded scholarships to attend the 2015 Spring Exposition and Training Conference.

President Olsen requested feedback on the concept of naming the Scholarship Program after Former Chief Terry Davenport. Chief Bowers requested that this item be discussed at the General Business Meeting at the Spring Conference. Director Barker requested further discussion regarding possible expansion of the program. Discussion on expansion will occur at the 2015 Executive Board Retreat.

#### **UPDATE FROM WASHINGTON STATE SHERIFFS' ASSOCIATION MEETING—MITCH BARKER**

Director Barker commented on the Washington State Sheriffs' Association Meeting held yesterday, March 17, 2015. Some individuals are concerned that the interests of the Sheriffs, especially relative to legislative issues, are not being well represented by WASPC. The Sheriffs' Association has requested that Sheriffs John Snaza and Ozzie Knezovich be added as Co-Chairs to the WASPC Legislative Committee.

Sheriff Nelson added comments on the discussion from the Sheriffs' Association meeting. Sheriff Nelson has great hope that the relationship between the Sheriffs and WASPC will improve with enhanced communication and effort.

Sheriff Snaza commented on the differences between Chiefs and Sheriffs. These two positions have different approaches and abilities as far as voicing opinions and direction on varying issues. Sheriff Snaza faulted the Sheriffs for not identifying more with WASPC. Sheriff Snaza views the discussion at the Sheriffs' Association Meeting as a venting process.

Sheriff Burnett also commented on the meeting. The effort to have a successful relationship should be 100/100. The Sheriffs' Association needs to step up and put in more effort.

Sheriff Salisbury also commented on the meeting. He views the discussion at the meeting yesterday as a way to ignite a deeper discussion on the issue.

Sheriff Nelson added further comments on the meeting. The discussion was good and forced folks to wake up to the issue.

Director Barker echoed that the discussion was good and needed to happen. He appreciated the ability to speak frankly at the meeting.

Chief Ken Hohenberg commented on discussion from this meeting. There are times that new Chiefs and Sheriffs need to be reminded of the value of the WASPC model. The WASPC model is a quality model and works in Washington.

Chief Steve Strachan also commented on discussion from this meeting. As a former legislator, when Chiefs and Sheriffs go to the legislature separately, it decreases their value. To come to the legislature as a combined unit, the value is significantly increased.

**President Olsen confirmed appointment of Sheriffs Knezovich and Snaza as co-chairs of the WASPC Legislative Committee.**

**GOOD OF THE ORDER:**

**APPROVAL OF MEMBERSHIP—CHIEF REX CALDWELL, VIA WRITTEN CORRESPONDENCE**

The membership Committee has recommended approval of the following applications and nominations:

**ACTIVE MEMBERSHIP APPLICATIONS (9):**

- Monte Beaton, Chief, Sultan Police Department
- James Heishman, Chief, Eatonville Police Department
- John Hilderbrand, Sheriff, Asotin County Sheriff's Office
- Douglas James, Acting Special Agent in Charge, Drug Enforcement Agency
- Ralph Long, Chief, Lummi Nation Police Department

- Raymond Maycumber, Sheriff, Ferry County Sheriff's Office
- Richard Needham, Chief, Wapato Police Department
- Chris Salyers, Chief, Napavine Police Department
- Robert Snaza, Sheriff, Lewis County Sheriff's Office

**LIFE MEMBER NOMINATIONS (1):**

- Garry Lucas, Former Sheriff, Clark County Sheriff's Office

**ASSOCIATE MEMBERSHIP APPLICATIONS (11):**

- Dave Bales, Deputy Director, WA Criminal Justice Training Commissions
- Chris Guerrero, Commander, Kennewick Police Department
- John Halsted, Deputy Chief, Poulsbo Police Department
- Bruce Kimsey, Field Operations Chief Deputy, Lewis County Sheriff's Office
- Jay Mason, Lieutenant, Tumwater Police Department
- Matthew Padgett, Sergeant, Shoalwater Bay Police Department
- Carlos Quiles, Lieutenant, Tumwater Police Department
- James Riley, Captain, WA State Patrol
- Jonathan Ventura, Deputy Chief, Arlington Police Department
- Michael Washburn, Assistant Chief, Seattle Police Department
- Trevor White, Commander, Kennewick Police Department

**AFFILIATE MEMBERSHIP APPLICATIONS (1):**

- Richard Murakami, Associate Principal, Rolluda Architects

**John Snaza made the motion to approve the membership applications and nominations as recommended by the Membership Committee. Ken Hohenberg seconded the motion. Motion carried.**

**2015 EXECUTIVE BOARD MEETING SCHEDULE—REMINDER**

- May 19, 2015, Spokane Convention Center, Spokane
- September 17-18, 2015, Alpen Rose Inn, Leavenworth

President Olsen thanked the Board for their participation in and attendance at Executive Board Meetings.

**EXECUTIVE SESSION:**

**PERSONNEL MATTERS—MITCH BARKER**

The Board met in Executive Session to address personnel matters.

**ADJOURN:**

**Mark Nelson made the motion to adjourn the meeting. Steve Strachan seconded the motion. With no further business, the meeting was adjourned at 11:43 A.M.**