

# WASHINGTON ASSOCIATION OF SHERIFFS & POLICE CHIEFS

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Serving the Law Enforcement Community & the Citizens of Washington

## WASPC GENERAL BUSINESS MEETING 2013 SPRING EXPOSITION & TRAINING CONFERENCE GREATER TACOMA CONVENTION & TRADE CENTER · WA THURSDAY, MAY 23, 2013 · 10:15 A.M.



### CALL TO ORDER:

President Holmes called the meeting to order at 10:15 A.M.

### APPROVAL OF MINUTES FROM November 14, 2012:

Garry Lucas made the motion to approve the November 14, 2012 General Business Meeting minutes as written. Ken Hohenberg seconded the motion. Motion carried.

### RESOLUTIONS:

Sheriff Garry Lucas introduced the following resolution:

**WHEREAS**, the members of the Washington Association of Sheriffs and Police Chiefs are assembled for the annual Spring Conference at the Greater Tacoma Convention and Trade Center, in Tacoma, Washington, May 23, 2013; and

**WHEREAS**, the Small Agency Committee recognizes the recruiting, hiring and training of entry level commissioned personnel poses a high cost to local law enforcement agencies; and

**WHEREAS**, agencies are experiencing qualified candidates being recruited by other agencies following completion of the Basic Law Enforcement Academy; and

**WHEREAS**, retaining entry level commissioned personnel for a minimum of 36 months from hire date is essential for agencies to recoup the associated costs of recruiting, hiring and training; and

**WHEREAS**, it is understood that extenuating circumstances exist that may require an employee to move to another agency before 36 months. Extenuating circumstances may include mutual agreement, layoffs, family and personal matters, employee hardship, etc.; and

**NOW, THEREFORE, BE IT RESOLVED** that the membership of the Washington Association of Sheriffs and Police Chiefs support the 36 month minimum retention of entry level personnel following graduation from the Basic Law Enforcement Academy.

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President  
**ED HOLMES**  
Chief – Mercer Island

President Elect  
**OZZIE KNEZOVICH**  
Sheriff – Spokane County

Vice President  
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**TOM SCHLICHER**  
Chief – Swinomish

**KEN HOHENBERG**  
Chief – Kennewick

**STEVE BOYER**  
Sheriff – Kitsap County

**JOHN SNAZA**  
Sheriff – Thurston County

**RICHARD LATHIM**  
Sheriff – Franklin County

**RANDY STEGMEIER**  
Chief – Western WA University

**JOHN BATISTE**  
Chief – WA State Patrol

**LAURA LAUGHLIN**  
SAC – FBI, Seattle

**MITCH BARKER**  
Executive Director

Discussion on the proposed resolution occurred.

**Randy Stegmeier made the motion to adopt the resolution as written. Garry Lucas seconded the motion. Motion carried.**

### **EXECUTIVE BOARD ELECTIONS:**

Sheriff Richard Lathim presented the Nominating Committee Report. There are currently three positions open on the WASPC Executive Board. The positions are Sheriff, Chief and Vice President.

The Nominations Committee has nominated Sheriff Garry Lucas to fill the Sheriff position. There were no nominations from the floor

**Tom Robbins made the motion to close nominations for the Sheriff position. Bill Benedict seconded the motion. Motion carried.**

The Nominations Committee has nominated Sheriff Casey Salisbury to fill the Vice President position. There were no nominations from the floor

**Mark Nelson made the motion to close nominations for the Vice President position. Ken Hohenberg seconded the motion. Motion carried.**

The Nominations Committee is putting forward three names for the Chief position: Chief Tom Schlicker, Chief Bonnie Bowers, and Chief Steve Strachan. There were no nominations from the floor. Each individual had an opportunity to address the membership.

**Ken Hohenberg made the motion to close nominations for the Chief position. Rick Johnson seconded the motion. Motion carried.**

At this time, Active and Life Members proceeded to vote.

### **STANDING COMMITTEE REPORTS:**

#### **PROFESSIONAL SERVICES—TOM JONES**

Weighing of evidence at the time of destruction was a topic for discussion at the recent Committee meeting. The consensus of the group was that the language of the standard is appropriate. Modest changes to the purpose statement will be adequate to clarify the standard. A workgroup has been developed to further examine this topic.

Clarification regarding contract extensions also occurred at the recent meeting. A process regarding extensions will be included in future versions of the accreditation manual.

Standard 5.11 was discussed and referred to a workgroup for further discussion.

Jail Accreditation Standards have been approved by the Committee and have been advanced to the WASPC Executive Board for review, consideration, and action.

Communication Centers are interested in developing Communication Center Accreditation Standards. The Committee advanced this concept to the WASPC Executive Board for consideration as a possible strategic intention.

Since January 1, 2013, the following Accreditation onsite have occurred: Camas PD, Clallam County, Mercer Island PD, Sumner PD, Everett PD, Medina PD, and Chehalis PD.

Since January 1, 2013, the following LEMAP onsite have occurred: Bainbridge Island PD, Lake Stevens PD, and Bremerton PD.

Since January 1, 2013, the following executive searches have occurred: Prosser PD Chief, Lake Forest Park PD Chief, Lake Stevens PD Chief (in progress) Fife PD Commander, Port of Seattle PD Deputy Chief (in progress), and DuPont PD Chief (in progress).

An accreditation manager training will be held at Central Washington University. Additional information will be distributed via GTWO in the next week.

Thank you to Mike Painter for his work on WASPC's professional services. And, thank you to the program volunteers for their work.

**Garry Lucas made the motion to approve the Professional Services Committee Report as presented. Lance Davenport seconded the motion. Motion carried.**

#### **BOATING SAFETY—BILL BENEDICT**

At the Committee's recent meeting, the main topic of discussion was senate bill 2437. The bill will be implemented on July 28, 2013. There are three components to the bill: media outreach, form redesigning, and training. Sheriff Benedict praised Don Pierce for his work on this legislation.

Discussion regarding funding for boating safety occurred. There are thirty-five approved boating safety programs in the state. Funding comes from two sources: vessel registration and grants. Funding is currently down as Coast Guard Grants have decreased and state matching funds have also decreased.

**Richard Lathim made the motion to approve the Boating Safety Committee Report as presented. Mark Brown seconded the motion. Motion carried.**

#### **CORRECTIONS—KEN BANCROFT**

The Committee has worked to develop Jail Accreditation Standards. The Corrections and Professional Services Committees have approved draft Jail Accreditation Standards for review by the Executive Board.

Jail cost containment meetings remain ongoing with the Department of Corrections. There are five subcommittees: Medicaid, Jail Boarder, Pharmacy, Mental Health, and Governance. A final report to the Legislature is due to by October of this year.

For those agencies with Department of Corrections contracts, PREA standards must be implemented by August of this year.

**Garry Lucas made the motion to approve the Corrections Committee Report as Presented. Ken Hohenberg seconded the motion. Motion carried.**

#### **FINANCE AND PERSONNEL—PAUL AYERS**

The Finance and Personnel Committee met earlier this week and reviewed financial statements from January to March 31, 2013. Financial statements were compared to 2012 financial statements.

Balance Sheets—There is an increase in cash balance. This relates to the reimbursements WASPC receives from the CJTC. Staff continues to monitor cash flow.

Income Statement—Revenues and expenditures are in line with expectations.

Functional Expenses—Expenses are proportionate to the revenues received. Grant Award expenses are lower compared to 2012. These expenses relate to the decrease in revenue figures. The Methamphetamine Initiative, Project Safe Neighborhoods and the Stranger Rape DNA project all are at or near the end of their grant cycle.

Conference Update—Attendee registrations for the conference are close to prior conference attendance numbers. The exhibitor show is larger and many organizations have also signed on as sponsors for the various events. The money receive from the exhibitors and sponsors helps us to keep our fees down and also helps contribute to the general fund to cover other association expenses.

2012 Audit—Field work with our auditors has been completed. The official audit report along with the audited financial statements should be published in early July.

The Finance and Personnel Committee is looking for additional committee members.

**Richard Lathim made the motion to approve the Finance and Personnel Committee Report as Presented. Garry Lucas seconded the motion. Motion carried.**

#### **INTELLIGENCE/HOMELAND SECURITY—OZZIE KNEZOVICH**

Chief Ken Thomas and the Statewide Gang intelligence sub-committee presented the WAGang program. WAGang is being designed by WSIN with input from gang investigators and patrol officers. WSIN is developing the gang intelligence data system specifically for the State of Washington and will be able to access gang data bases from across the country. The goal of the project is to develop a single source gang intelligence data base for the State of Washington.

The Committee is in the process of re-writing its charter. The Statewide Intelligence System Plan has been located. The Committee is reviewing the Plan and will use that as a basis for the charter re-write.

Regarding committee work products, WASPC will design a better system of tracking the work generated by committees. This will allow WASPC to retain some of the institutional knowledge we have in our committees.

An Intelligence sub-committee was formed in order to begin working on a single source all crime crimes intelligence data base for the State of Washington. This sub-committee will work closely with the State Fusion Center to ensure continuity of the intelligence data base with the Fusion Center.

**Rick Johnson made the motion to approve the Intelligence/Homeland Security Committee Report as Presented. Ken Bancroft seconded the motion. Motion carried.**

#### **INDIAN COUNTRY LAW ENFORCEMENT—RORY GILLILAND**

President Holmes indicated that this is a newly formed Committee and is co-chaired by Chief Gilliland and Sheriff Botzheim.

The Committee held its first meeting this week at the conference. There were twenty members in attendance. There is potential for some real problem solving through this Committee.

**Ken Bancroft made the motion to approve the Indian County Law Enforcement Committee Report as Presented. Mark Brown seconded the motion. Motion carried.**

#### **LAW ENFORCEMENT TRAINING—MIKE GAFNEY**

The WSU Online Master in Criminal Justice Program has accepted its first application.

Committee co-chairs continue to work with CJTC and BLEA leadership on assessment of the Basic Academy, with four connected study efforts pending coordinated results which will inform assessment of the efficacy of BLEA. Co-Chair Gaffney has been coordinating the development of a single product based on research from WSU, University of Phoenix and The Evergreen State College.

Committee representatives will coordinate with CJTC representatives on adaptations to BLEA curriculum and protocols to enhance PBL method effectiveness, and will work with CJTC on efforts to involve Chiefs and Sheriffs on feedback regarding expectations of the Basic Academy and how well BLEA addresses those expectations. WSU will complete BLEA assessment project elements and issue a report for CJTC, which will be discussed at the November meeting. Leadership will work with the Board to pursue expansion of the committee charter to include Corrections.

**Garry Lucas made the motion to approve the Law Enforcement Training Committee Report as Presented. Rick Johnson seconded the motion. Motion carried.**

#### **LEGISLATIVE—As presented at the Legislative Update Breakfast**

#### **MEMBERSHIP—No Report**

**MODEL POLICY—BOB METZGER**

The Executive Board has decided not to move forward with the development of a model policy on administrative reviews of use of force.

The Committee is considering policy development relative to stop and frisk and police response to mentally ill individuals.

A committee list-serve has been created.

**Ken Hohenberg made the motion to approve the Model Policy Committee Report as Presented. Ken Bancroft seconded the motion. Motion carried.**

**NIBRS ADVISORY BOARD—DICK REED**

The NIBRS Advisory Board held its first meeting this week. The Board was commissioned by the Executive Board to provide recommendations on issues of policy regarding crime data reporting.

The Board will survey the WASPC membership in the upcoming quarter to determine concerns about the transition to NIBRS.

There are currently 239 reporting agencies with 218 reporting via NIBRS. 91% of agencies are reporting NIBRS data, representing 70% of the population.

**Garry Lucas made the motion to approve the NIBRS Advisory Board Report as Presented. Rick Johnson seconded the motion. Motion carried.**

**SONAR—MARK BROWN**

The Committee met in March 2013 to work on a technical cleanup bill. Unfortunately, several amendments were added to the bill—to prevent bad legislation, WASPC lobbied against the final version. The Committee is hopeful to reintroduce the cleanup language in the next session.

OffenderWatch is the primary database for sex offenders in the state. Effective July 1, 2013, OffenderWatch will provide a direct connection for level change information to WSP's Criminal History Unit.

An OffenderWatch/User Group meeting will be held on June 19, 2013 at the Spokane WSU Office and will be available via teleconference in Olympia.

The Annual OffenderWatch conference will be held October 7-9, 2013.

The National OffenderWatch conference will be held in August in New Orleans.

Scott Freeman is the tribal liaison for sex offender registration and notification.

**Ken Bancroft made the motion to approve the SONAR Committee Report as Presented. Richard Lathim seconded the motion. Motion carried.**

**SMALL AGENCY—BONNIE BOWERS**

Pre-employment screening was a topic of discussion at the Committee's recent meeting. The Committee also had a robust discussion on the resolution as approved by the membership earlier in this meeting.

**Rick Johnson made the motion to approve the Small Agency Committee Report as Presented. Mark Brown seconded the motion. Motion carried.**

**TECHNOLOGY—MIKE KESSLER**

The Committee has submitted an updated LERN Agreement to the Executive Board for consideration at their upcoming retreat.

Steve Hatfield from the Enterprise Services addressed the Committee. The Department is looking to get a state contract in place for law enforcement video systems. A survey will be distributed to get additional information on law enforcement needs.

The Committee is discussing a "technology review" function.

The Committee is also discussing the lack of an interface between records management systems and Sector. The Committee will look into this issue further.

**Bill Benedict made the motion to approve the Technology Committee Report as Presented. Mark Brown seconded the motion. Motion carried.**

**UNIVERSITY POLICING—RANDY STEGMEIER**

Chief Vinson's staff is developing a 40-hour security officer academy for security at higher education institutions. The academy will take place sometime this summer.

The Committee is looking into writing legislation to facilitate the sharing of information between local agencies and college/university judicial staff/administrators.

**Tom Robbins made the motion to approve the University Policing Committee Report as Presented. Mark Brown seconded the motion. Motion carried.**

**TRAFFIC SAFETY—KEN BANCROFT**

WASPC traffic safety grants award meeting was held on January 30, 2013. There was \$200K available and \$430,570.22 in requests. The Committee approved 14 mini grants and turned 1 grant request down. The turned down grant was for replacement of equipment bought under a previous traffic safety grant. There were no multi-jurisdictional grant requests. It was decided by the Committee to ask for more information on the grant request form in the future to aid in the grant approval process.

SECTOR equipping is at 84% statewide. However, several agencies have SECTOR but are showing a low usage of the equipment.

Washington Impaired Driver Advisory Council (WIDAC) is continuing with a quarterly meeting schedule. WIDAC composed of multi-discipline members from LE, WTSC, NHTSA, MADD, DOT, and substance abuse prevention groups.

Target Zero efforts are moving forward and there is a decline in the number of fatalities in Washington.

The Impaired Driver Symposium/DRE in-service held in April in Bellevue with over 400 attendees. Attendees included DRE certified and non-DRE certified officers, prosecutors, and treatment and probation personnel.

**Bill Drake made the motion to approve the Traffic Safety Committee Report as Presented. Tom Robbins seconded the motion. Motion carried.**

### **LIAISON COMMITTEE UPDATES:**

#### **EXPLORERS—OFFICER IRA CAVIN**

Officer Ira Cavin recapped the awards presented at the luncheon yesterday:

Scholarships—Ashley Bean (Tacoma), Velentina Palma (Tukwila), and Rebecca Haag (Redmond)

Post of the Year—Redmond

Explorer of the Year—Rebecca Haag (Redmond)

Advisor of the Year—Officer Dan Smith (Redmond)

The Washington Law Enforcement Explorer Advisors are working to develop an academy website to streamline academy registration.

The last academy was held at the Yakima Training Center. About 200 explorers attended the winter academy. The upcoming summer academy will be held in Maple Valley (August 12-17, 2013).

WLEEA has approved the purchase of weapons for academy use.

WSU has contacted WLEEA to facilitate an internship program connection.

#### **TORCH RUN—No Report**

#### **LEIRA—STEPHANIE SHOOK AND RAMSAY RAMMERMAN**

Ms. Shook thanked various departments for supporting LEIRA. The annual training conference will be held October 23-25, 2013. LEIRA will be partnering with WCIA to offer a free training certificate to records officers.

Mr. Rammerman commented on the difficult nature of law enforcement public records requests and provided several examples of various problematic requests.

### **LINX—PHYLLIS WADE**

SAC Wade commented on the recent passing of Keith Haines. Keith was a wonderful man and he will be missed.

NCIS has appointed the East Coast LINX program manager to serve as a temporary program manager for LINX NW. Northrup Grumman, the contractor for LINX, will be hiring a program manager no later than October 1, 2013. Please contact SAC Wade for additional information.

2013 security audits are due by June 30, 2013. Please be sure to remind system administrators of this deadline. Additionally, please have system administrators update agency information in the LINX system.

As a reminder, any print-outs from the LINX system are for temporary use.

If you have training needs please contact SAC Wade, she will pass on the message to the temporary program manager.

One of the newest features in LINX is a “save watch” feature.

### **LEGAL ADVISORS—No Report**

**NATEO—No Report**

**PAST PRESIDENTS—No Report**

### **EXECUTIVE BOARD ELECTIONS (CONTINUED):**

The following individuals have been elected to the WASPC Executive Board.

Sheriff—Garry Lucas  
Vice President—Casey Salisbury  
Chief—Tom Schlicker

### **ANNOUNCEMENTS:**

- Chief Jeremy Kunkel is the winner of the end of conference give-a-way, an Apple iPad II.
- Thank you to WASPC staff for another successful conference.
- President Holmes thanked the membership for allowing him to serve as President this last year.
- Don't forget to take a “to-go” lunch.

### **ADJOURN:**

**Garry Lucas made the motion to adjourn the meeting. Richard Lathim seconded the motion. Motion Carried. The meeting was adjourned.**