**Notice of Opening for Police Chief**

**Black Butte Ranch Police Department**

The Black Butte Police Service District Managing Board is a public safety district providing

Police protection. The District is seeking a Police Chief for the Black Butte Police

Department.

**The Community**

Black Butte Ranch is a premier resort community located in Central Oregon. It has a full time population of approximately 125 -150 people which can swell to 4,000 - 6,000 during holidays and summer vacation times.

Black Butte Ranch is located seven miles north west of the town of Sisters and 30 miles from the City of Bend. It is close to both Hoodoo and Mt. Bachelor ski areas and numerous hiking and biking trails as well as lakes and streams for fishing and rafting. With an average of 300 days of sunshine, it is an ideal place in which to work and live.

**The Police Department**

The Black Butte Police Department is a full-time, accredited police department providing all

police related services for Black Butte Ranch, including administration, uniformed patrol,

investigative services, animal services, traffic and parking enforcement, and ranch rules

enforcement.

The Department utilizes community policing strategies to address prevention, intervention, and education of crime and quality of life issues. The Department has seven sworn personnel that includes the Chief, two sergeants, and four officers, as well as a non-sworn Administrative Manager.

**Candidate Requirements**

The ideal candidate will be a flexible and empathetic leader who understands the value of community engagement with a proven record of establishing community partnerships. He/she will bring innovative ideas to training needs and retention strategies, be attentive to present day issues but proactive in preparing for the future by developing and implementing a strategic plan in line with 21st Century policing strategies and ideals.

Candidates must demonstrate knowledge and experience in several essential responsibility

areas including, but not limited, to the following:

* Planning, organizing, directing, and evaluating department operations to achieve short and long term Department and Service District goals
* Engaging the community in a way that creates positive partnerships, addressing crime and quality of life issues together while improving the community
* Strategic planning, budget preparation and control, project management, and overseeing appropriate contracts, grants, mutual aid agreements, and other law enforcement administrative tasks
* Utilizing current records management systems, computer aided dispatch systems, and other technology to identify crime trends and patterns and for preparation of monthly and special reports to the District Managing Board
* Recruitment, selection, evaluation, and promotion employees
* Investigating citizen complaints, grievances, and administering corrective action and/or discipline of employees
* Developing and maintaining positive working relationships with other local, state, and federal law enforcement agencies. Developing and maintaining positive working relationships withthe Black Butte Ranch Association, the Black Butte Ranch Corporation, and the Black Butte Ranch Fire Department
* Application of Incident Command Systems and National Incident Management Systems, as well as an ability to work and train within a unified command structure with Fire Prevention Services
* Understanding and awareness of liability exposure in connection with the duties of all employees and applying “best practices” in the implementation of all training and law enforcement strategies
* Proficiency in the use of police equipment and physical skills required to do the job of a police officer

**Education/Experience/Licenses**

* Education equivalent to a Bachelor’s Degree from an accredited college or university
* At least ten (10) years of police experience
* At least five (5) years of command experience or any equivalent combination of education, experience, leadership training and certification which provides the knowledge and abilities to perform required duties
* Valid Oregon driver’s license or the ability to obtain at appointment

**Compensation and Benefits**

* $90,000-97,000 (placement DOQE of the selected candidate)
* Health insurance, life insurance, and contribution to a VEBA account
* The District is an Oregon PERS employer and pays the employee’s 6% retirement contribution (The Black Butte Police Service District is PERS exempt, where PERS retirees are allowed to be employed full time without impacting their existing retirement benefit)
* Take home vehicle

Applications are available at [www.BlackButtePolice.org](http://www.BlackButtePolice.org).

Qualified applicants are required to submit an application, resume, cover letter and the names and contact information for 4 references for consideration to:

Attn: Judy Osborne, Chair

Black Butte Police Service District Managing Board

PO Box 8000

Black Butte Ranch, OR 97759

Or electronically to:

jnishihara@bbranch.org

Attn: Judy Osborne, Chair

Black Butte Police Board

All applications must be received by March 31, 2021