

Coding Criminal History to Determine Priors, Index, and Post Index Offenses

Step 1: Review the criminal history

- Identify all sex offense(s) that can be counted per the Static 99R coding rules.
- From the sex offense history, identify the Index Sex Offense or Index Sex Offense Cluster, keep separate from the other criminal history
- Insert all other remaining sex offenses within the criminal history, sorting criminal history by sentencing date

Step 2: Within the Index Sex Offense or Index Sex Offense Cluster, identify the following:

1. The Last Date of Sexual Offending,
2. The First Date of Detection,
3. The Last Date of the Criminal Justice Process
 - GAP 1 is the date between the last sex offense behavior and the first date of detection
 - GAP 2 is the dates between the first date of detection and the last date of the criminal justice process

Step 3: Identify all convictions where the entirety of the **offense behavior** occurred after the last date of the index sex offense criminal justice process. These offenses are considered Post-Index and will not score on the Static 99R. Label these offenses as a Post.

Step 4: Identify all **sentencing dates** that occurred prior to the last date of the index sex offense sexual offending. These offenses are all considered priors. Label these offenses as a Prior.

Step 5: Review the remaining criminal history: If any of the remaining convictions meet any one of the following criteria then it will be labeled as index:

- The offense behavior and sentence occurred in GAP 2
- The sentence occurred in GAP 2, but the offense behavior occurred prior to GAP 2
- The sentence occurred after GAP 2, but the offense behavior occurred in or prior to GAP 2

Label all offenses meeting the above criteria as Index. All remaining criminal history (Sentences occurring in GAP 1) will be labeled as priors. You are ready to score Items 3-6 of the Static 99R.

If there are no behaviors and sentences in GAP 2, move to Step 6.

Step 6: Since there were no behaviors and/or convictions that occurred in GAP 2, you will need to review sentences that occurred in GAP 1. The most recent sentencing occasion will cluster with the Index Sex Offense. Label this offense as Index. All other sentencing occasions in GAP 1 will be considered priors. Label these offenses as priors. You are ready to score Items 3-6 of the Static 99R.