

WASHINGTON ASSOCIATION OF SHERIFFS & POLICE CHIEFS

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Serving the Law Enforcement Community and the Citizens of Washington

EXECUTIVE BOARD MEETING
ALPEN ROSE INN | LEAVENWORTH, WA
SEPTEMBER 16, 2016 | 9:45 AM



President Ken Hohenberg called the Board meeting to order at 9:45 a.m. There was a quorum present with the following Board members in attendance:

Sheriff Casey Salisbury, Mason County	Chief Steve Strachan, Bremerton PD
Chief Ken Hohenberg, Kennewick PD	Chief Ken Thomas, Kent PD
Chief Bob Torgerson, Aberdeen PD	Chief Dusty Pierpoint, Lacey PD
Sheriff John Turner, Walla Walla County	Sheriff Brian Burnett, Chelan County
Sheriff Mark Nelson, Cowlitz County	Mark Couey, Director, Special Investigations Unit, Office of the Insurance Commissioner

The following WASPC staff were in attendance:

- Mitch Barker
- James McMahan
- Kim Goodman
- Mike Painter
- Ned Newlin
- Deb Gregory

May 24, 2016 E-Board Minutes

President Hohenberg called for a motion to approve the May 24, 2016 Executive Board meeting minutes.

Motion: Sheriff Mark Nelson moved to approve the minutes as written. Mark Couey seconded. The motion to approve carried.

Finance & Personnel Committee Report

Motion: Chief Dusty Pierpoint moved to ratify Chief Bob Torgerson's appointment to the Board as the new Treasurer for the Association. Sheriff Mark Nelson seconded. The motion to approve the appointment carried.

Finance Report, September 16, 2016

- **State Auditor's Office** – Auditors office published our accountability audit last week. GTWO message was sent to all members with a link to the report.
- **Finance statements: (Under Tab 7) Presented through July 31, 2016**
- Page 1 – Balance Sheet (Statement of Financial Position)

- Cash balance at month end is adequate for operations. The Morgan Stanley investment account has recovered from the 2015 losses. Additionally, we continue to make \$1,500 per month deposits into our money market account.
- Pages 2 & 3– Income Statement (Statements of Activities and Changes in Net Assets) & Functional Expenses
- Revenues and expenses at the end of the first quarter are as expected. Timing plays a significant factor to the comparison from prior years. This is due to the grant cycles for the various grants. Fees for the Jail booking and reporting system, Victim Notification system, and the Sex offender website are paid annually in July.
- Interest and Gain/Loss on Investments, demonstrate the investment account recovery.
- Other item of note:
Due to budget/legislative issues, we stopped mapping new/remodeled schools during the second quarter of 2016. This action resulted in decreased critical incident mapping revenue and the corresponding management fees we receive from this mapping.

Motion: Chief Ken Thomas moved to approve the Financial Report. Mark Couey seconded. The motion to approve carried.

Salary Survey

As discussed during the retreat session, staff completed the review of the WASPC employee salaries. Based on the results and discussion, we need a motion to accept the recommendations from the report.

Motion: Sheriff Casey Salisbury moved to approve the salary survey as submitted. Chief Ken Thomas seconded. The motion carried.

Vouchers and Expenditures Report

For the period of May 25, 2016 through September 16, 2016, voucher numbers 37694 through 38071 were processed for a total of \$4,737,764.63.

Motion: Chief Steve Strachan moved to approve the vouchers and expenditures report as submitted. Mark Couey seconded. The motion to approve carried.

Standing Committee Reports

Boating Safety

The committee is seeking a new Co-Chair to replace Chief Steve Crown who transferred from the Fish & Wildlife Commission to the Wenatchee Police Department. WASPC is seeking interested candidates for appointment by the President.

Corrections/Jail Managers

No report provided.

Grants

No new activity since May 2016 meeting.

Indian Country Law Enforcement

No new activity since May 2016 meeting.

Intelligence/Homeland Security

- Committee members are meeting with Representatives Pettigrew and Orwall to try to get funding for the WAGang database as well as gang intervention and prevention legislation.
- “Gatekeeper” training is being scheduled for September as a result of a request to bring more “Gatekeepers” on board.
- With the assistance of the Fusion Center, WSP and Seattle, there has been a significant increase in the number of entries into the WAGang system.

Law Enforcement Education and Training

No report provided.

Legislative Committee

Will report out at E-Board meeting.

Membership

No new activity since May 2016 meeting.

Model Policy

No new activity since May 2016 meeting.

Past Presidents

No report provided.

Professional Services

Brief outline of recent activities::

Since the Spring conference Mike Painter has completed:
 Six (6) Accreditation onsite and one Accreditation manager and Assessor class delivered at Ellensburg in August.
 Two (2) LEMAP assessments
 Two (2) Executive Search processes

Initiated site visits/audits to two WATPA grant recipients.

Brief outline of upcoming activities::

Between now and the Fall conference Mike has scheduled:
 Four (4) Accreditation onsite and an Accreditation manager and assessor class delivered at Mercer Island in early November.
 Two (2) LEMAP assessments

Four site visits to WATPA grant recipients.

Recommendations and/or action to be taken::

May be discussion at the fall conference related to minor language changes for several law enforcement standards.

Public Trust

No new activity since May 2016 meeting.

Sex Offender Notification and Registration (SONAR)

- WASPC is currently working on the upcoming RSO Coordinator Conference to be held on October 11-13, 2016 in Wenatchee. We have a robust training agenda for this conference and expect a full house. Don't Forget: Counties are required to have at least one staff person attend the RSO Coordinator Conference per year (or attend at least one other WASPC RSO Meeting) as a requirement of the Address Verification Grants.

Historically, the RSO Coordinator Conferences have been provided with SORNA relocation funds. Next year, WASPC will not receive these funds as OFM will be hosting a Sex Offender Management Conference (the conference may include an RSO Coordinator Training Track). There will not be a Conference specifically for RSO Coordinators. Next year, Jamie will roll out a quarterly meeting schedule incorporating training and webinar functions to fill the training gap. The quarterly meeting will be held in various (including remote) locations across the state. Opportunities to bring RSO Coordinators from across the state are invaluable to the work in this area.

- WASPC and DOC held the first certification level Static 99R Training in June. The training was a hybrid of webinar and in person training. With a few modifications, we expect this to be valuable training in the future. WASPC also held a WSSORLC (juvenile risk tool) training around the same time.

- An OffenderWatch User Group and Sex Offender Notification and Registration Committee meeting was held in June. We had great attendance and a full agenda. Thank you to all of the RSO Coordinators who attended. These meetings are a solid resource for RSO Coordinators and others working in this field. If you are interested in the notes from this meeting, please contact Jamie Weimer (Yoder) at the WASPC Office. There is important information relative to RSO Registration and Notification in the notes.

- Address verification program grant reports will be due again on October 10th. The 2016-2017 awards were made in early June. Nearly all counties have returned signed agreements. If your county has not returned a signed agreement, you likely know this as Jamie has been hounding you and your staff.

- WASPC continues to work with the Sex Offender Policy Board (SOPB). We are in the process of completing the survey on offender ability to petition for review of assigned risk level classification. The results of this survey will be shared with Sheriffs and RSO Coordinators.

The SOPB has been very busy over the last year. James McMahan has been WASPC's

representative on the Board. Due to time constraints for James, a call was put out for interest by members in serving as WASPC’s representative. Sheriff Kendall Allen of Stevens County volunteered to serve and will be WASPC’s new representative with Jamie Weimer serving as proxy as needed. Sheriff Allen and Jamie will continue to share information from the SOPB and request input from our members as necessary. Thank you to everyone who continues to provide feedback to WASPC as they work with the SOPB.

Small Agency

No new activity since May 2016 meeting.

Technology

No new activity since May 2016 meeting.

Traffic Safety

No new activity since May 2016 meeting.

UCR/NIBRS Advisory Committee

❖ Status of Summary to NIBRS Conversion

- 237 of 238 reporting agencies certified - 99% of agencies; 93% of population
- 1 Agency on extension:

County		% Population
17	King SO*	7%

*Includes ten (10) contract city agencies.

- King County status: According to a records supervisor, planning to start NIBRS in 2017.
- Spokane County status: Completed successful testing in July 2016; their new RMS “go live” is scheduled for October 2016

❖ NIBRS Repository Replacement Project

- In 2015, the CJIS Department applied for and received a Bureau of Justice Statistics National Crime Statistics Exchange (NCS-X) grant award to replace the aging state NIBRS repository. The funds became available January 2016.
- In preparation for the Request for Proposals (RFP), a stakeholder survey was conducted in January; 45 surveys were submitted with new repository preferences, suggestions, and comments.
- After IT Staff and the WASPC attorney reviewed the RFP, it was issued in mid-March.
- Four proposals were submitted from vendors: Beyond 20/20, Caliber Public Safety, IBM Analytics, and Optimum Technology.
- Vendor presentations were completed in June.
- The vendor chosen for the NIBRS Repository Replacement Project was IBM Analytics. A statement of work has been completed and a project kick-off meeting is scheduled for August 24, 2016.

❖ *Crime In Washington 2015* Annual Report

- The annual report was published to the WASPC website on Friday, May 20th; the Summary UCR data was published as well.
- The *Crime in Washington 2015* represents a database snapshot as of March 17, 2016.
- The Data Display Dashboards added to the website on August 1.

❖ Issue discussed at NIBRS Advisory Committee meeting in May 2016

- The tabled issue of making incident address mandatory needed to be addressed again: In March, the Washington State Statistical Analysis Center (SAC) asked if they could receive incident-level data to create a statewide crime map.
 - Typically, we don't release the incident numbers or addresses to non-criminal justice entities, etc. - only aggregate statistical data.
 - At the NIBRS Advisory Committee meeting a few years ago (Dick Reed was the co-chair), there was agreement among the chiefs attending that although they were willing to share data among law enforcement agencies, they were uncomfortable with sharing outside of law enforcement.
 - The bigger issue is that address data are underreported because it is optional:

2013	72 of 216 agencies reported addresses	33%
2014	72 of 214 agencies reported addresses	34%
2015	71 of 226 agencies reported addresses	31%

- Committee Vote on this issue: No; submission of the address and/or latitude and longitude data will not be made mandatory. Further, there are public disclosure concerns regarding the release of addresses to noncriminal justice entities.

❖ FBI Initiatives

- In February 2016, the FBI Director officially signed the proclamation that Summary UCR is ending by January 2021. All agencies must transition to the NIBRS method of submission.
- In April 2016, the FBI announced they will no longer collect and publish the historical definition of Rape in the Summary Reporting System.
- A national Use of Force Task Force (FBI, IACP, Major Cities Chiefs Association, Major County Sheriffs' Association, National Sheriffs' Association, Association of State Criminal Investigative Agencies, Police Executive Research Forum, National Organization of Black Law Enforcement Executives, Association of State UCR Programs, and local, tribal, and federal law enforcement representatives) met to: develop a conceptual design for the methodology of reporting information on use of force, who will be included in the reporting, and what is the best method of reporting to the FBI UCR Program; determine data elements; develop a conceptual design of publication and dissemination of the information, and determine a timetable for development.
- The Spring 2016, federal CJIS Advisory Policy Board (APB), UCR Subcommittee, Topics of Discussion included: expansion of FBI LEOKA data to include correction and community

correction officers; removal of the relationship data value HR=Homosexual Relationship, and; discussion of data collection on Use of Force statistics.

- The Fall 2016, federal CJIS APB UCR Topics will include: a Cargo Theft indicator on the new Fraud codes; proposal to all Vehicular/Vessel Negligent Manslaughter and Assault to be submitted, and; expansion of law enforcement employee counts to include part-time, reserve, or auxiliary officers.

University Policing

No report provided.

Motion: Chief Hohenberg moved to approve all standing committee reports as submitted. Sheriff John Turner seconded. The motion carried.

Clarifying the Role of the WASPC LE Education and Training Committee

The training committee for the Criminal Justice Training Commission continues its work as directed by the Commission. No further discussion was needed on this item.

Selection of an Accreditation Commissioner

Mike Painter had a list of nine applicants for the vacant Accreditation Commission position. Mike provided his recommendation for the current vacancy and the vacancies that will come up in January and May of 2017. All of the vacancies must be filled by Accreditation Managers of which all applicants are and all meet the minimum criteria for the position.

Motion: Sheriff John Turned moved to approve David Doll from the Bellingham Police Department to fill the current Accreditation Commission vacancy. Chief Ken Thomas seconded. The motion carried.

Approval of the Public Trust Committee Charter

The committee has been struggling due to time considerations of getting four Co-Chairs together on a timely basis. It has been suggested that it might be time to reduce the overall number of Co-Chairs.

As a result of that, it was recommended by the Board that no action be taken on the current draft charter until final decisions have been made on the structure of the committee. More information will be provided at the fall conference.

Action: Chief Hohenberg will discuss this with the Co-Chairs to come to an agreement on make-up of the committee.

Motion: Chief Ken Thomas moved to table action on the charter. Mark Couey seconded. The motion to table carried.

Protocol for Donation/Sponsorship Solicitations

This item was taken care of by inserting this into the updated Strategic Intentions document that will be considered by the full membership at the fall conference in November. Staff will work on some recommendations for the Board's approval in the interim.

Membership Applications

The Membership Committee recommended a number of applications be approved.

Motion: Chief Bob Torgerson moved to approve all applications as submitted. Dusty Pierpoint seconded. The motion to approve carried.

The next meeting of the Executive Board is November 15, 2016 at Campbell's Resort in Chelan.

With no further business to discuss, the meeting was adjourned at 11:20 a.m.

Respectfully submitted,

Deb Gregory
Executive Assistant, WASPC