

WASHINGTON ASSOCIATION OF SHERIFFS & POLICE CHIEFS

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Serving the Law Enforcement Community and the Citizens of Washington

EXECUTIVE BOARD MEETING
ALPENROSE INN | LEAVENWORTH, WA
SEPTEMBER 14, 2018 | 10:30 AM



President Ken Thomas called the Board meeting to order at 10:30 a.m. There was a quorum present with the following Board members in attendance:

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| Past President - Sheriff Brian Burnett, Chelan County | President - Chief Ken Thomas, Des Moines PD |
| President-Elect - Sheriff John Snaza, Thurston County | Sheriff Bill Benedict, Clallam County |
| Sheriff Mark Nelson, Cowlitz County | Chief Steve Crown, Wenatchee PD |
| Sheriff Rick Scott, Grays Harbor County | Director Mark Couey, OIC, Criminal Investigations Unit |
| Vice President - Chief Craig Meidl, Spokane PD | Sheriff Brian Winter, Yakima County |
| Special Agent in Charge Jay Tabb, FBI | Chief Gary Jenkins, Pullman PD |

The following guests were in attendance:

- Diane Abouafia, GreatWork Communications
- Barbara Smith, GreatWork Communications

The following WASPC staff were in attendance:

- Steve Strachan
- Kim Goodman
- James McMahan
- Mike Painter
- Ned Newlin
- Jamie Weimer
- Deb Gregory

CALL TO ORDER

President Thomas called for a motion to approve the May 22, 2018 Executive Board meeting minutes.

Motion: Sheriff John Snaza moved to approve the minutes as written. Chief Steve Crown seconded. The motion carried.

REPORTS

Finance

Sheriff Brian Winter presented the financial report.

WASPC Grants Committee Requests

Staff, along with the Grants and Finance committees recently rolled out an on-line WASPC grant application process. The WASPC Grants committee and the finance committee also worked to subtly expand the grant guidelines to offer grants that will further the professionalism of law enforcement in their agency.

The WASPC Grants Committee received grant requests from two agencies.

- 1) Aberdeen Police Department
- 2) Clyde Hill Police Department

Both agencies have requested support to conduct a LEMAP. Both also have listed support from the WCIA for the first \$1,000 in LEMAP expenses. Historically, LEMAP fees have been on average \$4,900.

Further, grant recipient agencies will be asked to provide a brief report to the Professional Services Committee at the conclusion of their LEMAP process on the benefits realized for having gone through the process.

The Grant Committee along with the Finance committee recommend approving these grants up to \$4,000 each.

Motion: It was moved by Sheriff Mark Nelson to approve grant awards for LEMAPs to Aberdeen and Clyde Hill. Chief Steve Crown seconded. The motion carried.

Financial Statements presented under tab 7

Statements are presented through July 31, 2018 compared with all of 2017

Balance Sheet – (Page 1)

Cash includes amounts held for the Internet Crimes Against Children Task Force (\$425K) and the WA Gang data entry project (\$150K).

Investments – Year to date, we have contributed \$100K into our investment account. As approved, we will continue to deposit \$50K per quarter. The finance committee will be asking our investment advisor to present a review of our account. Anyone interested is encouraged to attend the review.

Statement of Activities (Page 2)

Contracts - This category includes our contract with the WA Health Care Authority. The contract (beginning July 2017) is to provide jail data for their use on the Medicare suspension and reinstatement project.

Other revenue includes our administrative fees collected in conjunction with the HCA contract.

Statement of Functional Expenses (Page 3)

Salaries – Increases in 2018 are associated with two additional FTEs added in late 2017. Both positions are in the programs section, one focusing on work with the registered sex offender

coordinators and the other working on the SAVIN program and also on the denied firearm transaction project.

Professional Fees – Included in 2018 figures, legal fees for our involvement in the 940 Amicus brief (\$30K) and our vendor fees associated with our WA Health Care Authority contract.

Travel – Program funds were used to send individuals to the national 24/7 summit in Sacramento. We provided funding for those agencies currently participating in or exploring implementing a 24/7 DUI monitoring program in their county/city. We’ve also seen travel expense increases attributed to the new staff positions.

Supplies – This year we have been replacing our staff computers. These purchases are below our \$5K capitalization threshold and thus are being expensed rather than tracked and depreciated.

Approval of disbursements (Pages 5-6)

Disbursements for the period May 21, 2018 through September 5, 2018 are presented under tab 7.

Check 39898 through 40348 totaling \$6,248,646.79.

Motion: Sheriff Bill Benedict moved to approve the financial statements and disbursements as presented. Sheriff John Snaza seconded. The motion to approve carried.

In June, the Finance & Personnel Committee held a special meeting to review the annual audit, and requests by CJTC for a donation to support the “Chief for a Day” event, and the annual WLEEA scholarship. The Finance and Personnel Committee approved both of these donations and recommended that the Board approve them for distribution of the funds.

Motion: Sheriff Bill Benedict moved to approve both donations. Sheriff Brian Winter seconded. The motion carried.

OLD BUSINESS

Mental Health Team Field Response Grant Program Update

Ned Newlin, WASPC Jail Services Liaison provided an update to the Board on the grant program.

On July 9, 2018, the grant application solicitation opened to all interest law enforcement agencies in WA State.

On August 8th, 2018 at 4 PM, the grant solicitation closed. WASPC received a total of ten (10) grant applications from the following law enforcement agencies.

- Olympia PD
- Kirkland, Shoreline, Bothell, Lake Forest Park, Kenmore PD (Joint)
- Renton & Auburn PD (Joint)
- Kitsap County SO
- Spokane County SO
- Port Angeles PD
- Wenatchee & East Wenatchee PD and Chelan and Douglas CO SO (Joint)

- Redmond PD
- Poulsbo PD
- Lake Stevens PD

Applicant law enforcement agencies were from the east and west side of the state and from city and county agencies. A total of three grant applications were joint agency applications. For those that were joint applications, the primary agency is the first one listed.

On August 13, 2018, the WASPC Peer Review Panel met at the WASPC Office in Lacey. The Peer Review Panel consisted of the following individuals.

Sheriffs

Mitzi G. Johanknecht, Sheriff, King County
 John Snaza, Sheriff, Thurston County
 David Stanko, Sheriff, Jefferson County

Police Chiefs

Gregory Elwin, Chief of Police, City of Mill Creek
 Bob Metzger, Chief of Police, City of Pasco
 Mike Sanford, Chief of Police, Algona Police Service

Behavioral Health Organization Representative

Ms. Martiann Lewis, Salish Behavioral Health Organization

Integrated Manage Care Organization Representative

Ms. Siobhan Brown, Community Health Plan of Washington

Applicant agencies provided a 15-minute presentation to the Peer Review Panel followed by questions from the Panel regarding their proposal. After all presentations were concluded, the Peer Review Panel deliberated and reached consensus, making the following awards.

| <u>Grant Award Agencies</u> | <u>Award Amount</u> |
|--|---------------------|
| Olympia PD | \$102,613.61 |
| Kirkland, Shoreline, Bothell, Lake Forest Park, Kenmore PD (Joint) | \$102,600.60 |
| Renton & Auburn PD (Joint) | \$90,000.00 |
| Kitsap County SO | \$100,842.00 |
| Spokane County SO | \$89,596.10 |
| Port Angeles PD | \$136,500.00 |
| Wenatchee & East Wenatchee PD and Chelan and Douglas CO SO (Joint) | \$92,655.99 |
| Redmond PD | \$84,122.00 |

Here is a fiscal overview of the grant program, as of the date of this document.

| | |
|--|-----------------------|
| Total State Legislative Appropriation | \$1,000,000.00 |
| WASPC Costs per Fiscal Note | \$92,692.00 |
| WASPC Data Collection Tool Purchase | \$86,031.00 |
| Subtotal Remaining for Awards | \$821,277.00 |
| Total of All Grant Awards | \$798,930.30 |
| Remaining Funds | \$22,346.70 |

Each primary grant agency chief or sheriff and their joint agencies chief or sheriff, if applicable, received written notice of the grant award.

On September 4, 2018, Ned sent out contracts to each of the primary grant agencies for contract review and signatures. WASPC intends to have signed contracts in place in early October for each grant awardee.

NEW BUSINESS

Conference Registration Fees

Kim Goodman, WASPC Chief of Staff, advised the Board that WASPC is making a change to conference registration fees that will include a late registration fee due to the number of last minute registrations that come in that impact our ability to provide accurate meal counts to the venues effective with this year's fall conference. The new practice will include language on the registration form that for any registrations received after a specific set date (usually 12 to 15 days prior to the start of the conference), both members and non-members will be charged a \$400 registration fee to attend the full conference. A GTWO will be issued to membership the week of September 17 notifying members of the change and why.

2021 WASPC Spring Expo and Training Conference Location

WASPC staff did a comparison of the Spokane Convention Center and the Tri Cities Convention Center in Kennewick to see which facility we might wish to contract with for spring 2021. Based on that comparison using actual costs for the Spokane Convention Center from the spring 2018 conference and estimates for lodging, and food and beverage for the Tri Cities, staff is recommending to the Board that we hold our 2021 spring conference in the Tri Cities.

Motion: Sheriff John Snaza moved to approve entering into a contract with the Tri Cities for the spring 2021 expo and training conference. Chief Steve Crown seconded. The motion carried.

WASPC 2019 Legislative Agenda

James McMahan presented the proposed WASPC legislative agenda for 2019 to the Board based on discussions and recommendations with the Legislative Committee at their meeting on September 13, 2018 in Leavenworth. The main items are:

1. To better the funding capabilities from the state to the Basic Law Enforcement Academy (BLEA)

2. Establish a stable and sufficient funding source for LE agencies to conduct proactive policing in their communities.

Our larger goals include:

- Expanding the availability of forensic and toxicology testing services available to LE agencies.
- Continue on our years-now-push to improve the state's mental health system, and to continue funding for the mental health field response program beyond the initial pilot that is just getting underway.

Motion: Sheriff John Snaza moved to approve the proposed 2019 Legislative Agenda with a recommendation to membership to approve at the General Business meeting in November in Chelan. Chief Gary Jenkins seconded. The motion carried.

CJTC and BLEA Funding

Steve Strachan noted that there will be a panel and roundtable session scheduled about this topic at the fall conference in Chelan. The purpose will be to inform members and to discuss training and funding issues for the academy. The panel will include Chiefs and Sheriffs along with CJTC Commissioners.

Accreditation Commission Vacancy

Mike Painter advised the Board that with the retirement of Penny Bartley as Director of the SCORE jail, it has created a vacancy on the Accreditation Commission. Mike is recommending Diane McCuistion from the Kent Jail to fill this vacancy.

Motion: Sheriff Bill Benedict moved to approve the appointment of Ms. McCuistion to the Accreditation Commission to fill the vacancy. Sheriff John Snaza seconded. The motion carried.

AMBER Alert Change

As a refresher from the retreat discussion, the AMBER Alert Committee had approached Steve with a recommendation that decision-making on when/if to issue AMBER alerts be moved to WSP's AMBER Alert Unit to make it easier and quicker to issue alerts. It would be a one-stop shop available 24/7.

Motion: Director Mark Couey moved to approve the change of decision-making on when/if to issue an alert to WSP's AMBER Alert Unit. Chief Craig Meidl seconded. The motion carried.

Sheriff Winter would still like to see data from them on how many calls they received and how many requests might have been denied and why. Steve said he would request that that data be available to any LE jurisdiction desiring it when he conveys the Board's decision to the AMBER Alert Committee.

I-940 Update

Steve Strachan advised the Board that due to our legal status, there are restrictions on what we can do in favor of, or against, an initiative measure. Steve is able to express the opinion of the Board, but if

WASPC is to have a policy against I-940, then we need to reaffirm that WASPC continues to express their respectful opposition to I-940 and document that in our meeting minutes.

Also, there are several media outlets that want to do informal interviews and panel discussions throughout the elections on the initiative measure. The “no” side will publicly express their opposition to the initiative. WASPC wants to vote no, but continue to work with the labor groups and community organizations that we have established great relationships with in working toward an acceptable alternative to the initiative resulting in HB 3003 that passed the 2018 legislature. Steve asked if the Board would like him to accept interviews with the media outlets to the degree that we are legally able to do so, and to continue respectful opposition of the initiative, while focusing on our agreements.

Sheriff Brian Burnett responded that yes, he believes Steve needs to accept those invitations where legal to do so, and that we continue respectfully opposing the initiative, and working with partner organizations to ensure passage of HB 3003. The Board unanimously agreed.

Motion: Sheriff Brian Burnett moved that the Board continue to oppose I-940 and work toward passage of HB 3003. In addition, the Board authorizes Executive Director Steven Strachan to express that sentiment publicly. The motion was seconded by Sheriff Mark Nelson. The motion carried.

Talking points will be provided to WASPC’s membership. Barbara Smith of GreatWork will be working with those media outlets who have requested interviews and comments from Steve so that the ground rules for Steve’s participation are clear.

Approval of Membership

Motion: Sheriff Bill Benedict moved to approve the membership applications as submitted. Sheriff John Snaza seconded. The motion to approve carried.

The next meeting of the Board will occur on November 13, 2018 at Campbell’s Resort in Chelan, WA in conjunction with the fall training conference.

With there being no further business to discuss, the meeting adjourned at 11:12 a.m.

Respectfully submitted,

Deb Gregory
Executive Assistant, WASPC