

WASHINGTON ASSOCIATION OF SHERIFFS & POLICE CHIEFS

3060 Willamette Dr NE Lacey, WA 98516 PHONE (360) 486-2380 FAX (360) 486-2381 Website – www.waspc.org

Serving the Law Enforcement Community & the Citizens of Washington

EXECUTIVE BOARD MEETING SPOKANE CONVENTION CENTR | SPOKANE, WA MAY 19, 2015 | 4:00 PM



CALL TO ORDER:

PRESIDENTIAL REMARKS & INTRODUCTIONS—PRESIDENT OLSEN

President Olsen called the meeting to order at 4:00 p.m. with a welcome to those in attendance and self-introductions.

The following Board Members were in attendance:

- Chief Eric Olsen
- Sheriff Casey Salisbury
- Chief Ken Hohenberg
- Chief Ken Thomas
- Chief Tom Robbins
- Chief Bonnie Bowers
- Chief Steve Strachan
- Sheriff Brian Burnett
- Director Mark Couey
- Sheriff Mark Nelson
- Sheriff Ozzie Knezovich

The following WASPC staff was in attendance:

- Mitch Barker
- Kim Goodman
- James McMahan
- Joan Smith
- Jamie Yoder
- Mike Painter
- Deb Gregory

The following guests were in attendance:

- Chief Ed Holmes
- Chief Al Compaan
- Chief Carol Cummings
- Chief Matthew Hamner
- Chief George Delgado
- Chief Rory Gilliland
- Ned Newlin, Kitsap County Sheriff's Office
- Curt Lutz, Chelan County Jail
- Chief Bob Metzger
- Chief Brian Winter
- Laura Wells, Fight Crime—Invest in Kids
- Sheriff Rick Scott

APPROVAL OF MINUTES—PRESIDENT OLSEN

Chief Ken Hohenberg made the motion to approve the March 18, 2015 minutes as presented. Chief Ken Thomas seconded the motion. Motion carried.

REPORTS:

FINANCE & PERSONNEL COMMITTEE—CHIEF KEN THOMAS

The field work for the 2014 audit has been completed. There are no major items of concern. The auditors believe everything is running very well. They did provide some comments for federal guidance changes on things like procurement, audit threshold requirements internal controls and sub-recipient monitoring. One item that remains outstanding is the write-off of full service monitoring debt. WASPC believes it may be nearly impossible to collect their debt. The Finance and Personnel Committee discussed this and recommends that we write off this debt as it is unlikely it will ever be collected. It is a one-time write-off and will close out full service operations and require one final 2014 adjustment.

Financial Statements – We are on target to reach the accelerated mortgage pay-off for the WASPC building. We expect by May 2016 it will be paid off.

Washington City/County Management Association (WCMA) Request for Financial Support – The WCMA is seeking financial support from WASPC to help host the International City/County Management Conference in Seattle this September. Our association limits donations to Chief for a Day, the Law Enforcement Memorial, and Special Olympics. The Finance and Personnel Committee is recommending that we not donate money to the WCMA in support of their September conference.

Chief Thomas noted that WASPC’s vendor booths are sold out with a significant waiting list. He encouraged all members to visit the exposition as the vendors and sponsors provide a significant financial benefit to our organization, which helps us to put on the conferences.

Mark Couey moved to approve the Finance and Personnel Committee Report as presented. Chief Tom Robbins seconded the motion. Motion carried.

OLD BUSINESS:

BEST PRACTICES FOR LAW ENFORCEMENT EXECUTIVES TRAINING UPDATE

There were two sessions held. One on the east and one on the west side of the state. Chief Hohenberg noted that the session in Kennewick was very successful with attendance by both Chiefs and Sheriffs. Mitch noted that attendees on the westside session had nothing but positive responses on the curriculum. There was a suggestion to schedule sessions back-to-back making it easier for people to attend instead of splitting them up over two weeks. Chief Hohenberg believes this is a great investment of WASPC and Risk Management funds.

There was interest by some of the attendees for a section on media relationships and how to handle working in the local media markets, and working with elected officials. This might be a

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good module to include in future trainings. WASPC is targeting holding the training every other year.

NEW BUSINESS:

EXPLORERS – WASPC FEDERAL TAX ID

Recently, WASPC had an issue where there was a person investigated for diverting funds from the Explorers Posts. The Post in question was using WASPC's tax ID number on their documents. The individual had a letter that said he could use the number which turned out to be nothing more than the letter from the IRS to WASPC with its tax ID number. WASPC wants to be clear with Explorer Posts that if they are going to be fundraising, individual Posts must get their own tax ID number and not use WASPC's. WASPC will coordinate with its LEEA representatives outlining what it is required of them and to emphasize that if they are going to do fundraising, they must have their own tax ID number and processes in place.

WASHINGTON CITY/COUNTY ASSOCIATION REQUEST FOR FINANCIAL SUPPORT

As discussed earlier, the WCMA is seeking financial support from WASPC to help host the International City/County Management Conference in Seattle this September. Our association limits donations to Chief for a Day, the Law Enforcement Memorial Fund, and Special Olympics. The Finance and Personnel Committee recommended that we not donate money to the WCMA in support of the September conference. The Board agreed.

CONFERENCE EXHIBITOR POLICY

Mitch Barker described a situation where WASPC had a vendor approach us wanting to participate in the spring vendor exposition. The vendor is a subsidiary of a big tobacco company. Mitch is opposed to such a connection with our conference and asked the Board how they would like WASPC to handle such requests in the future. Is a policy necessary? Sheriff Nelson responded that we may not want to be that finite. Chief Bonnie Bowers trusts WASPC staff's discretion in screening vendors for the conference rather than developing a policy. Chief Strachan suggested that staff develop some general guidelines, but that we will not get into enforcement that creates private revenue.

APPROVAL OF ACCREDITED AGENCIES ADVANCED BY THE ACCREDITATION COMMITTEE

Mike Painter, WASPC Director of Professional Services, reported that the Accreditation Committee approved six new agencies for accreditation. The Bothell Police Department, the Des Moines Police Department and the Mason County Sheriff's Office had successful on-site accreditation through the WASPC program. The University of Washington Police Department, the Port of Seattle Police Department and the Federal Way Police Department have been recognized by the Commission on Accreditation for Law Enforcement Agencies (CALEA) for accreditation. The Accreditation Committee is recommending approval of these six agencies by the Board.

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Chief Ken Thomas moved that the Board approve the Committee’s recommendations. Chief Bonnie Bowers seconded. The motion carried.

APPROVAL OF REVISION OR ADDITIONS TO THE ACCREDITATION STANDARDS

Mike Painter reported that the revisions or additions are intended to simplify and at the same time, making the accreditation program authentic and meaningful.

Chief Ken Hohenberg moved to approve the revisions or additions to the Accreditation Standards. Sheriff Mark Nelson seconded. The motion carried.

APPROVAL TO CONSOLIDATE THE JAIL MANAGERS AND CORRECTIONS COMMITTEES

Sheriff Rick Scott, Chair of the Corrections Committee, and Ned Newlin, Chair of the Jail Managers Committee recommended to the Board that the two committees be consolidated so they meet together. Having separate committee meetings makes it difficult for Jail Managers to have input to the Corrections Committee. The Corrections Committee voted to consolidate the two committees into one and then took a second vote to add a Jail Manager as co-chair.

Chief Tom Robbins moved to approve the recommendation by the two committees to consolidate and add a Jail Manager as a co-chair. Chief Bonnie Bowers seconded. The motion carried.

GOOD OF THE ORDER:

MEMBERSHIP COMMITTEE—CHIEF REX CALDWELL

Membership Committee members reviewed and accepted a list of membership applications for the March to May time period. The list includes four (4) Active Members and 12 Associate Members. Committee members wrote in to approve all listed applications and are recommending approval by the Board.

Sheriff Nelson moved to approve the membership application list as presented by the Membership Committee. Sheriff Burnett seconded. The motion carried.

2015 EXECUTIVE BOARD MEETING SCHEDULE REMINDER

- September 17-18, 2015 at the Alpen Rose Inn, Leavenworth
- November 17, 2015 at Campbell’s Resort, Chelan

Chief Olsen emphasized how important it is for the Board to attend the September 17-18 retreat in Leavenworth. He asked that everyone mark their calendars and do everything they can to clear their schedules in order to attend. One hundred percent attendance is expected.

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MODEL POLICY

Chief George Delgado and Chief Robert Metzger presented a proposed model policy for the Board's consideration. With the development of DNA testing and the subsequent emergence of known cases of wrongful conviction contributed to, in part, by mistaken eyewitness identifications, there is renewed focus on developing new policies to enhance the quality of eyewitness evidence gathered during criminal investigations. Although these efforts to make change have been formalized in some jurisdictions throughout the United States, there has been no comprehensive effort to review and revise eyewitness evidence collection procedures in Washington State.

The Washington State Eyewitness Policy Committee (WSEPC) formed to discuss eyewitness evidence collection procedures in Washington State. This committee is comprised of law enforcement, legal, and scientific professionals including:

- George Delgado, Chief – Des Moines Police Department
- Nathan Janes, Homicide Detective – Seattle Police Department
- Mark Larson, Chief Deputy – King County Prosecuting Attorney's Office
- Tom McBride, Executive Secretary – Washington Association of Prosecuting Attorneys
- Stephen Ross, Assistant Professor – University of Washington, Tacoma
- Colette Tvedt, Criminal Defense Attorney, Shroeter, Goldmark & Bender (until July 2014)
- Neil Woodruff, Detective – King County Sheriff's Department
- Lara Zarowsky, Policy Director – Innocence Project Northwest

Chief Delgado asked for the Board's support and guidance on the proposed model policy. If approved today by the Board, the policy will be taken before the membership at the fall conference in Chelan for ratification. WAPA has put in place a very similar document. We could try to do an email vote but would require a two-thirds vote. That may not be do-able as we don't always get a good response from members through email. We could also transmit this to our membership advising them that nothing prevents them from choosing to implement this policy now.

Chief Ken Thomas moved to approve the Model Policy. Mark Couey seconded. The motion carried.

Chief Ken Thomas requested that the Board President consider forming an Ad Hoc Committee until the Board's Strategic Intentions meeting in September to consider forming a WASPC committee that deals with public trust. With what is happening across the country, the concept is for law enforcement agencies to be provided with information on how to build trust with their communities. King County Chiefs currently have a subcommittee working these issues and would like to further this as a statewide WASPC committee. It is a

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continuation from discussions last fall in Chelan.

Chief Bonnie Bowers agreed and believes that WASPC needs to take the lead on this. It was further suggested that we look at training and possibly an accreditation standard for agencies. Interest in participating on the Ad Hoc Committee was expressed by Chief Ed Holmes, Chief Carol Cummings, Chief Ken Thomas, Chief Matt Hamner and Chief Bonnie Bowers. From a procedural perspective, Mitch advised that the President can unilaterally create an Ad Hoc committee. Sheriff Salisbury believes it is important to move this forward now.

WASPC Staff Action: At the conclusion of the conference, a request will be submitted to the membership to solicit interest in participating on the committee.

Chief Strachan and Sheriff Salisbury requested a descriptive document explaining what being an accredited agency means. Mike Painter, WASPC staff, responded that he is happy to answer questions from the media and elected officials on what the process is and what it means if that would be helpful. He's also happy to come to individual location and meet with local officials. Mike believes that it might be more useful than simply providing a written statement. Mike is willing to do whatever it takes to work with the Chiefs and Sheriffs if there is something specific they would like.

Chief Olsen thanked the Board, WASPC staff, and everyone in the audience for attending. The meeting was adjourned at 4:57 p.m.

Respectfully submitted,

Deb Gregory
Executive Assistant